

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
THREE HUNDRED AND TWENTY-FOURTH MEETING**

February 16 and 17, 2017

INDEX

<u>Resolution</u>	<u>Page</u>	<u>Resolution</u>
I. CALL TO ORDER	1	
II. CONFLICT OF INTEREST STATEMENT	1	
III. PROOF OF NOTICE OF MEETING	1	
IV. DISPOSITION OF PREVIOUS MINUTES	2	
V. EXECUTIVE SESSION	2	17-44
VI. RECESS	2	
VII. RECONVENE	2	
VIII. REPORT OF THE CHAIR	3	
A. Written Reports – WSU Board of Trustees January 20, 2017	3	
B. Disposition of Previous Minutes	3	
IX. REPORT OF THE PRESIDENT	3	
A. Confirmation of Academic & Administrative Appointments & Changes	3	17-45
B. Appointing Authority	11	17-46
C. Report of Investments	11	
D. Ratification of Contracts and Grants	12	17-47
X. REPORTS OF THE COMMITTEES OF THE BOARD	34	
A. Academic Affairs Committee	34	
1. Emeritus Requests (David Reynolds, William Feld, Roger Gilpin, Nancy Mack, Richard Mercer, James Olson, Kenneth Turnbull, Marguerite Veres, Marcia Wendeln, Ronald Taylor, Tony Ortiz, Mel Goldfinger, and Joanne Dombrowski)	34	17-48

2. Posthumous Degree Requests	36	
• Mr. Gregory Karjala, Master of Science In Physics	36	17-49
• Mr. Joshua Merrick Weaver, Bachelor of Science	37	17-50
3. Tuition Discounts	37	
• Tuition Waiver Recommendation for Summer Tuition Reduction for Eligible Wright State University Students	38	17-51
• Tuition Waiver Recommendation for Chemical, Biological, Radiological & Nuclear (CBRN) Defense Program	39	17-52
4. New Programs	41	
• Bachelor of Science, Neuroscience Major	41	17-53
• Bachelor of Science in Business, Entrepreneurship Major	42	17-54
B. Building and Grounds Committee	44	
1. B & G Committee Executive Session	46	17-38
C. Compliance and Audit Committee	47	
D. Finance Committee	49	
1. Contracts for Approval \$500,000 and Above	54	17-55
E. Student Affairs Committee	55	
F. Student Trustees' Report	57	
G. Faculty Senate President's Report	58	
XI. PRESENTATIONS	58	
Gretchen McNamara, D.M.A. Lecturer, School of Music		
Marie Thompson, Ph.D. Associate Professor, Department of Communication		
Noeleen McIlvenna, Ph.D. Professor, Department of History		
XII. PRESENTATIONS AND POLICY DISCUSSIONS	59	

Ms. Kelli Tittle
Director of Compliance

Compliance Plan Implementation Update

XIII.	UNFINISHED BUSINESS	59
	None	
XIV.	NEW BUSINESS	59
	A. Spring Break – February 27 to March 4, 2017	
	B. Ted X Youth – March 3, 2017	
	C. Presidential Lecture Series will present Jonathan Capehart on March 30, 2017. Public reception 5:30 p.m., Lecture – 7:00 p.m., WSU Nutter Center	
	D. Board of Trustees’ Committee Day- April 7, 2017	
	E. ArtsGala – April 8, 2017	
	F. Next Board Meeting – Executive Session, April 27, 2017	
	G. Public Session – April 28, 2017	
	H. Commencement – April 29, 2017, WSU Nutter Center	
	I. Budget Presentation – June 8, 2017	
XV.	ADJOURNMENT	60
XVI.	APPENDIX – WRITTEN REPORTS	60
	A. Advancement Report	
	B. Communications Report	
	C. Enrollment Management Report	
	D. Marketing Report	
	E. Affiliate Entity Implementation Plan	

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
THREE HUNDRED AND TWENTY-FOURTH MEETING**

February 16 and 17, 2017

I. CALL TO ORDER

The meeting of the Wright State Board of Trustees was called to order by Mr. Michael Bridges, chair, on Thursday, February 16, 4:08 p.m., in the Wright Brothers Room, Student Union. Ms. Debbie Kimpton, acting secretary to the Board of Trustees, called the roll:

Present:

Michael Bridges
Eloise Broner
Douglas Fecher
Anuj Goyal
Sean Fitzpatrick
William Montgomery
C.D. Moore
Grace Ramos
Jordan Large
Ryan Pignatiello

Absent:

II. CONFLICT OF INTEREST STATEMENT

Mr. Bridges read the following conflict of interest statement:

It is of utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University; and take the steps you deem appropriate to perform your duties fairly and impartially.

III. PROOF OF NOTICE OF MEETING

Mr. Bridges reported that the meeting was called by written notification and a quorum was present.

IV. DISPOSITION OF PREVIOUS MINUTES

Mr. Bridges deferred the approval of minutes to the Public Session on February 17, 2017.

V. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 17-44

RESOLVED that the Wright State University Board of Trustees agreed to hold an Executive Session on Thursday, February 16, 2017; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

A. Personnel matters

Mr. Bridges moved for approval. General Moore seconded, and the resolution was unanimously approved by roll call vote.

VI. RECESS

The meeting adjourned at 6:50 p.m.

VII. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, February 17, 2017, 8:30 a.m., in the Berry Room of the Nutter Center. Ms. Kimpton, acting secretary to the Board of Trustees, called the roll:

Present

Michael Bridges
Eloise Broner
Sean Fitzpatrick
Anuj Goyal
William Montgomery
C.D. Moore
Grace Ramos
Jordan Large
Ryan Pignatiello

Absent

Douglas Fecher

Mr. Bridges stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the board at the invitation of the board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VIII. REPORT OF THE CHAIR

A. Written Reports – Wright State University Board of Trustees January 20, 2017

Advancement, Communications, Enrollment Management, and Marketing Reports as presented to this meeting be, and the same hereby accepted. The reports are contained in the appendix at the end of the script.

B. Disposition of Previous Minutes

General Moore moved to approve the December 15 and 16, 2016, January 20, 2017, February 3, 2017, February 5, 2017, and February 7, 2017 minutes as submitted. Mrs. Broner seconded, and the resolution was unanimously approved by voice vote.

IX. REPORT OF THE PRESIDENT

A. Confirmation of Academic and Administrative Appointments and Changes

Faculty New Hires

Elizabeth A. Gramza, M.S.N., has been appointed Clinical Instructor, Lake Campus, effective January 1, 2017.

Michael P. Matott, Ph.D., has been appointed Assistant Professor, Neuroscience, Cell Biology, and Physiology, Boonshoft School of Medicine, effective December 1, 2016.

Laura V. Rouhana, Ph.D., has been appointed Instructor and Lab Coordinator, Biological Sciences, College of Science and Mathematics, effective January 1, 2017.

Faculty Promotions

Jason A. Deibel, Ph.D., has been appointed Chair of Physics, Physics, College of Science and Mathematics, effective January 9, 2017.

Christopher N. Wyatt, Ph.D., has been appointed Associate Dean, College of Science and Mathematics, effective January 1, 2017.

Faculty Separations

Sherman J. Alter, M.D., Professor, Pediatrics, Boonshoft School of Medicine, effective December 31, 2016.

Jimmy Chesire, M.A., Senior Lecturer, English Language and Literatures, College of Liberal Arts, effective December 31, 2016.

Audrey Choh, Ph.D., Research Assistant Professor, Community Health, Boonshoft School of Medicine, effective December 31, 2016.

Merrilee Cox, M.D., Assistant Professor, Pediatrics, Boonshoft School of Medicine, effective December 31, 2016.

Michael N. Dohn, M.D., Associate Professor, Center for Global Health, Boonshoft School of Medicine, effective December 31, 2016.

Joanne M. Dombrowski, Ph.D., Professor, Mathematics and Statistics, College of Science and Mathematics, effective December 31, 2016.

Samuel Dzodzomenyo, M.D., Associate Professor, Department of Pediatrics, Boonshoft School of Medicine, effective December 31, 2016.

William A. Feld, Ph.D., Professor, Chemistry, College of Science and Mathematics, effective December 31, 2016.

Roger K. Gilpin, Ph.D., Professor, Chemistry, College of Science and Mathematics, effective December 31, 2016.

Melvyn Goldfinger, Ph.D., Associate Professor, Neuroscience, Cell Biology, and Physiology, College of Science and Mathematics, effective December 31, 2016.

Vladimir Katovic, Ph.D., Professor, Chemistry, College of Science and Mathematics, effective December 31, 2016.

Inder P. Khera, Ph.D., Professor, Marketing, Raj Soin College of Business, effective December 31, 2016.

Brian M. Kruger, Ph.D., Associate Professor, Psychology, College of Science and Mathematics, effective December 31, 2016.

Miryoung Lee, Ph.D., Associate Professor, Community Health, Boonshoft School of Medicine, effective December 31, 2016.

Nancy J. Mack, Ph.D., Professor, English Language and Literatures, College of Liberal Arts, effective December 31, 2016.

Richard Mercer, Ph.D., Associate Professor, Mathematics and Statistics, College of Science and Mathematics, effective December 31, 2016.

Marvin E. Miller, M.D., Professor, Pediatrics, Boonshoft School of Medicine, effective December 31, 2016.

James E. Olson, Ph.D., Professor, Emergency Medicine, Boonshoft School of Medicine, effective December 31, 2016.

Luis A. Ortiz, M.Ed., Lecturer and Associate Vice President of Latino Affairs, Office of the President, effective December 31, 2016.

James R. Rick, M.D., Associate Professor, Pediatrics, Boonshoft School of Medicine, effective December 31, 2016.

Kenneth Turnbull, Ph.D., Professor, Chemistry, College of Science and Mathematics, effective December 31, 2016.

Marcia Wendeln, B.A., Senior Lecturer, Biological Sciences, College of Science and Mathematics, effective December 31, 2016.

Melissa L. Whitmill, M.D., Assistant Professor, Surgery, Boonshoft School of Medicine, effective January 31, 2017.

Unclassified New Hires

Aroosa A. Barech, B.P.H., has been appointed Research Assistant II, School of Professional Psychology, effective January 9, 2017.

Larry A. Blank, Ph.D., has been appointed Postdoctoral Scientist, Physics, College of Science and Mathematics, effective December 1, 2016.

Valerie A. Boyle, B.A., has been appointed Associate Director for Advancement, Office of Advancement, School of Medicine Admin, effective January 9, 2017.

Angela R. Clements, C.P.A., has been appointed Assistant Vice President for Advancement, Boonshoft School of Medicine, effective January 1, 2017.

Katherine A. Dean, M.P.A., has been appointed Administrator for Ohio Guaranteed Transfer Pathways, Ohio Articulation and Transfer Network, Office of the Associate Provost, effective January 1, 2017.

Kenton R. Dover has been appointed Service Desk Analyst, Computing and Telecommunications Services, effective January 3, 2017.

Cheryl C. Eskew, B.B.A., has been appointed Student Services Coordinator, Dayton Regional STEM School, effective January 3, 2017.

Jessie M. Fernandes, M.S., has been appointed Programmer Analyst II, Computing and Telecommunications Services, effective January 23, 2017.

Jill G. Frey, BSN, MSN, has been appointed RN Research Coordinator, Dayton Clinical Oncology Program, Boonshoft School of Medicine, effective November 21, 2016.

Stephen N. Gossard, B.S., has been appointed Assistant Strength and Conditioning Coach, Intercollegiate Athletics, effective January 3, 2017.

Gilbert L. Gwinnup, B.A., has been appointed Manager, Materials and Logistics, Materials Management, effective January 9, 2017.

Michael R. Hall has been appointed Electronics Design Technician, College of Science and Mathematics, effective January 3, 2017.

Dentong Huang, Ph.D., has been appointed Research Associate, Biochemistry and Molecular Biology, College of Science and Mathematics, effective January 13, 2017.

Kylie D. Matraw has been appointed Technical Support, Lake Campus, effective January 9, 2017.

Marion F. Morel, Ph.D., has been appointed Postdoctoral Researcher, Biochemistry and Molecular Biology, Boonshoft School of Medicine, effective January 2, 2017.

Martin Paczynski, Ph.D., has been appointed Cognitive Neuroscientist, Wright State Research Institute, College of Engineering and Computer Science, effective January 23, 2017.

Wendy M.K. Peters, Ph.D., has been appointed Postdoctoral Research Fellow, Population and Public Health Sciences, Boonshoft School of Medicine, effective November 21, 2016.

Rhys G. Powell has been appointed Service Desk Analyst, Computing and Telecommunications Services, effective January 3, 2017.

Adam B. Randolph, B.A., has been appointed Senior Library Technical Assistant for Public Service, P.L. Dunbar Library, effective January 17, 2017.

Colin A.E. Taylor, M.S.C.E.G., has been appointed Software Engineer, Wright State Research Institute, College of Engineering and Computer Science, effective January 9, 2017.

Jill R. Tussing, M.A., has been appointed Director University Writing Center, University College, effective January 3, 2017.

Unclassified Promotions

Emi M. Boehm, B.S., has been appointed Research Assistant, Population and Public Health Sciences, Boonshoft School of Medicine, effective December 14, 2016.

Kevin G. Evans, B.A., has been appointed HR Operations Manager, Human Resources, Office of the President, effective December 1, 2016.

Erika A. Gilles, M.B.A., has been appointed Assistant Director for Graduation and Administration, Graduate School, effective December 1, 2016.

Andrew G. Koesters, Ph.D., has been appointed Postdoctoral Researcher, Neuroscience, Cell Biology and Physiology, Boonshoft School of Medicine, effective December 1, 2016.

Lisa M. Lewandowski, B.A., has been appointed Associate of Graduate Admissions, Graduate School, effective December 1, 2016.

Tessa L. Miracle, B.S., B.A., has been appointed Program Director SPF Rx Workshop, Teacher Education, College of Education and Human Services, effective January 1, 2017.

Amanda C. Shannon, M.A., M.S.L.S., has been appointed Head of Reference and Instruction, P.L. Dunbar Library, effective November 1, 2016.

Emily E. Stamas, M.P.A., has been appointed Director of Marketing and Communications, Office of Advancement, Boonshoft School of Medicine, effective December 1, 2016.

Nita L. Teeters, M.S.Ed., has been appointed Assistant Registrar, Office of the Registrar, effective November 8, 2016.

Unclassified Separations

Anthonie N. Arbino, M.Ed., Academic Advisor, University College, effective November 18, 2016.

Mary Lou Baker-Jones, M.A., M.L.S., Librarian, University Libraries, effective November 30, 2016.

Ying Chen, M.S., Statistical Consultant, Mathematics and Statistics, College of Science and Mathematics, effective January 5, 2017.

Ruth M. Darrow, A.A., Research Associate, Biochemistry and Molecular Biology, Boonshoft School of Medicine, effective December 31, 2016.

Vicky L. Davidson, Associate Vice President, Office of the Provost, effective January 12, 2017.

Ralph DeVelvis, M.S., Systems Engineer, Wright State Research Institute, College of Engineering and Computer Science, effective January 17, 2017.

Byron K. Duvall, B.A., Web Programmer, Computing and Telecommunications Services, effective January 2, 2017.

Teresa L. Evanoff, AA, AND, Clinical Research Nurse, Wright State Research Institute, College of Engineering and Computer Science, effective January 13, 2017.

D.R. Fannin, M.S., Director, Center for Economic Education, Raj Soin College of Business, effective January 18, 2017.

Danielle Heeter, M.S., Director of Undergraduate Admissions, Recruitment, Enrollment Management Division, effective January 31, 2017.

Emma Jane Hovarter, B.S., Athletics Ticket Sales Account Associate, Intercollegiate Athletics, effective January 13, 2017.

Karen L. Laycock, B.A., Business Manager, College of Science and Mathematics, effective December 31, 2016.

Raymond G. Loeser, B.S., Head Softball Coach, Intercollegiate Athletics, effective December 1, 2016.

Richard A. Maresca, J.D., WBI Associate Director and Director of Regional Programs, Wright State Research Institute, College of Engineering and Computer Science, effective December 27, 2016.

Erin M. Nash, M.Ed., Medical Student Clinical Experience Coordinator, Student Affairs and Admissions, Boonshoft School of Medicine, effective December 30, 2016.

Jack R. Pence, III, M.S.Ed., Assistant Director, Student Activities, effective November 30, 2016.

Sasanka V. Prabhala, Ph.D., Executive Director of Strategic Information and Business Intelligence, Computing and Telecommunications Services, effective January 2, 2017.

Mary J. Raider, IDS Service and Reserve Manager, P.L. Dunbar Library, effective November 30, 2016.

Rebecca K. Salay, M.A., Director of Student Retention, College of Liberal Arts, effective January 31, 2017.

Eric J. Saunders, M.S., Intelligence/Cyber Engineer, Wright State Research Institute, College of Engineering and Computer Science, effective December 12, 2016.

Aaron Smith, B.A., Academic Technology Analyst, Academic Affairs, Boonshoft School of Medicine, effective December 31, 2016.

Fernando Alexander Smith, M.B.A., Managing Director of Online Programs, Raj Soin College of Business, effective November 30, 2016.

Jeffrey M. Wehmeyer, Librarian, University Libraries, effective September 30, 2016.

Jennifer N. Weinle, B.A., Information Commons Specialist, P.L. Dunbar Library, effective January 3, 2017.

Jacqueline A. Wickerham, Assistant to the Dean, Dean's Office, Raj Soin College of Business, effective November 30, 2016.

Melissa A. Wilson, M.S., Intern and Career Advisor, Career Services, effective December 16, 2016.

Cynthia D. Young, B.F.A., Assistant Vice President for Advancement, Marketing and Communications, Boonshoft School of Medicine, effective November 30, 2016.

Classified New Hires

Andrea D. Browning has been appointed Custodial Services Worker, Environmental Services, Physical Plant, effective November 28, 2016.

Justin P. Chubner has been appointed Maintenance Worker, Facilities Operations, effective November 7, 2016.

Donald B. Miller has been appointed Custodial Services Worker, Environmental Services, Physical Plant, effective November 21, 2016.

Tiffinnie Y. Reed, A.A.A.S., has been appointed Financial Aid Coordinator, Enrollment Management Division, effective November 7, 2016.

Crystal L. Wisecup has been appointed Custodial Services Worker, Environmental Services, Physical Plant, effective November 28, 2016.

Benjamin P. Zemanek has been appointed OMR/Imaging Scanning Technician, Computing and Telecommunications Services, effective December 5, 2016.

Classified Promotions

Carmon Baker has been appointed HR Operations Analyst, Human Resources, effective November 28, 2016.

Mildred Ann Culbreath has been appointed Administrative Specialist, Marketing, Raj Soin College of Business, effective December 7, 2016.

Tony J. Elzey has been appointed Vending Route Driver, Business Services Administration, effective December 12, 2016.

Mindy A. Louderback has been appointed Administrative Support Coordinator, University College, effective January 14, 2017.

Richard D. Montgomery has been appointed Casualty Prevention Worker, Facilities Operations, Physical Plant, effective December 31, 2016.

Jennifer L. Sheets has been appointed Administrative Support Coordinator, English Language and Literatures, College of Liberal Arts, effective December 1, 2016.

Classified Separations

Jessica C. Adams, B.A., Administrative Specialist, Dayton Clinical Oncology Program, Boonshoft School of Medicine, effective January 20, 2017.

Nancy L. Beaty, Account Clerk 1, Student Union, effective November 30, 2016.

James P. Buschur, Custodial Services Worker, Environmental Services, Physical Plant, effective January 3, 2017.

Whitney A. Cleeton, B.S., Administrative Support Coordinator, Faculty and Clinical Affairs, Boonshoft School of Medicine, effective January 19, 2017.

Donna Gimmison, Administrative Specialist, Accountancy, Raj Soin College of Business, effective November 30, 2016.

Barbara J. Halabi, B.A., Student Services Coordinator, Career Center, Vice President for Student Affairs, effective January 11, 2017.

Tanya A. Ledesma, Medical Student Education Coordinator, Family Medicine, Boonshoft School of Medicine, effective November 28, 2016.

Leanne E. Moeller, Department Support Supervisor, English Language and Literatures, College of Liberal Arts, effective November 30, 2016.

A. Evelyn Roberts, Administrative Specialist, Marketing, Raj Soin College of Business, effective November 30, 2016.

RESOLUTION 17-45

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

General Moore moved for approval. Ms. Ramos seconded, and the resolution was unanimously approved by roll call vote.

B. Appointing Authority

State statute requires the University to have an officially approved appointing authority in place at all times. Due to a change in personnel in the Human Resources department, the following resolution was presented for the Board's approval.

RESOLUTION 17-46

WHEREAS, pursuant to the authority granted in the Administrative Code and Section 2/01L of the University Code of Regulations, Shari Mickey-Boggs, associate vice president and chief human resources officer, continues to serve as appointing authority, and Emily Hamman, human resources business partner and staff labor relations director, as her alternate with respect to all positions in the classified services, therefore be it

RESOLVED that any reduction in workforce, classifications, suspensions, or removals shall be reviewed by the President before being placed into effect by the appointing authority; and be it further

RESOLVED that this resolution supersedes Resolution 14-19, dated February 14, 2014.

Mr. Bridges moved for approval. Mrs. Broner seconded, and the resolution was unanimously approved by roll call vote.

C. Report of Investments

Since the last Board meeting, investment reports for December 2016 and

the Quarterly Investment Review for the Fourth Quarter 2016 have been received. These reports have been distributed to the trustees and are filed with the official Board of Trustees' records.

D. Ratification of Contracts and Grants

Wright State University has recorded \$52,172,953 in external funding for 268 awards for the time period of July 1, 2016 through December 31, 2016.

Recent funding received by the University includes \$205,975 from the Alcohol, Drug Addiction and Mental Health Services Board (ADAMHS) of Montgomery County to Dr. Jason Fruth (Teacher Education, CEHS) to deliver the trauma-informed universal classroom-based preventive intervention, the PAX Good Behavior Game, to Montgomery County schools. Additionally, Dr. David Gross (Wright State Research Institute) received \$587,508 from the Ohio Federal Research Network to create the capability to test and evaluate autonomous systems for trustworthiness with a focus on safety and security. And Dr. Kwang-jin Cho (Biochemistry and Molecular Biology, BSOM) was awarded \$249,000 from the National Cancer Institute-NIH-DHHS in order to develop a new approach to block oncogenic K-Ras signaling, which could be a starting point for developing novel anti-cancer therapies.

RESOLUTION 17-47

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Ms. Ramos moved for approval. General Moore seconded, and the resolution was passed (6,0,1).

X. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Mrs. Broner reported on the Academic Affairs committee meeting of January 20, 2017.

- **Provost Report**

Enrollment: Week 1 enrollment numbers showed undergraduate enrollment down 1.2% compared to same time last year. Graduate enrollment is down 4.8%. Overall there was a 2.1% decrease in University headcount. Domestic enrollment increased almost 1%, however, International enrollment decreased 25% which is reflective of the national decrease in International student enrollment.

Wright State is completing a search for a Senior International Officer to aid in recruitment. Candidates will be on campus in February.

Personnel: Dean Rosalie Mainous, College of Nursing and Health, will be leaving Wright State on January 31st to become the Director of Academic Nursing Development for the American Association of Colleges of Nursing. Dr. Deborah Ulrich will be the interim dean. Dr. Kristin Sobolik, College of Liberal Arts, is moving to Missouri to become the Provost at the University of Missouri, Saint Louis.

Academic Updates: A new minor has been created in Entrepreneurship and the Faculty Senate has approved an Early Childhood Generalist Endorsement.

1. **Emeritus Requests**

The following resolution was presented to the Board for approval.

RESOLUTION 17-48

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, David Reynolds, Associate Professor of Biomedical, Industrial and Human Factors Engineering, served the university from 1980 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, William Feld, Professor of Chemistry, served the university from 1972 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Roger Gilpin, Professor of Chemistry, served the university from 1996 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Nancy Mack, Professor of English Language and Literatures, served the university from 1988 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Richard Mercer, Associate Professor of Mathematics and Statistics, served the university from 1980 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, James Olson, Professor of Emergency Medicine, served the university from 1986 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Kenneth Turnbull, Professor of Chemistry, served the university from 1980 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Marguerite Veres, Senior Lecturer of Leadership Studies in Education & Organizations, served the university from 2001 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Marcia Wendeln, Senior Lecturer of Biological Sciences, served the university from 1994 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Ronald Taylor, Senior Lecturer of Computer Science, served the university from 1997 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Tony Ortiz, Senior Lecturer of Kinesiology and Health, served the university from 1985 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Mel Goldfinger, Associate Professor of Neuroscience, Cell Biology and Physiology, served the university from 1983 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Joanne Dombrowski, Professor of Mathematics and Statistics, served the university from 1973 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the requests for emeritus status for the aforementioned faculty members, as submitted to this meeting be, and the same hereby are endorsed.

Mrs. Broner moved for approval. Dr. Goyal seconded, and the resolution was unanimously approved by roll call vote.

2. Posthumous Degree Requests

The policy for eligibility for posthumous degrees stipulates that the student must be within one year of degree completion, be recommended by their department chair, dean or provost, and the request must be approved by the Board of Trustees.

Dr. Jason Deibel, chair of the Department of Physics, spoke on behalf of Mr. Gregory Karjala.

Posthumous Degree for Mr. Gregory Karjala

RESOLUTION 17-49

WHEREAS, Wright State University shares with the family and friends in the loss of Mr. Gregory Karjala; and

WHEREAS, Mr. Karjala's progress toward his Master of Science degree in Physics was nearly complete at the time of his death; and

WHEREAS, the Chair of the Department of Physics and the Dean of the Graduate School have recommended that Mr. Karjala be granted a posthumous degree; and

WHEREAS, the Provost has reviewed the recommendation and supports the granting of a posthumous degree to Mr. Karjala; therefore be it

RESOLVED, that the Wright State University Board of Trustees hereby approves granting a posthumous Master of Science degree to Mr. Gregory Karjala.

Mrs. Broner moved for approval. General Moore seconded, and the resolution was unanimously approved by roll call vote.

Posthumous Degree for Mr. Joshua Merrick Weaver

Dr. David Goldstein, chair of the Department of Biological Sciences, spoke on behalf of Mr. Joshua Merrick Weaver.

RESOLUTION 17-50

WHEREAS, Wright State University shares with the family and friends in the loss of Mr. Joshua Merrick Weaver; and

WHEREAS, Mr. Weaver was a senior Biological Sciences major at Wright State University who maintained a cumulative 4.0 grade point average; was a talented student whose contributions to the science field would have been significant; and

WHEREAS, the Chair of the Department of Biological Sciences and the Dean of the College of Science and Mathematics have recommended Mr. Weaver be granted a posthumous degree; and

WHEREAS, the Provost has reviewed the recommendation and supports the granting of a posthumous degree to Mr. Weaver, therefore be it

RESOLVED, that the Wright State University Board of Trustees hereby approves granting a posthumous Bachelor of Science degree to Mr. Joshua Merrick Weaver.

Mrs. Broner moved for approval. Ms. Ramos seconded, and the resolution was unanimously approved by roll call vote.

3. Tuition Discounts

Dr. Sudkamp presented two recommendations for tuition discounts.

The first tuition reduction request was a follow-up to the state's 5% Challenge issued last year whereby institutions were asked to develop ways to enhance affordability for students and increase timely graduation rates. Wright State is offering a 20% reduction on the first three credit-hours of Summer Semester tuition for students who have completed 24 credit-hours or more of instruction during the preceding Fall and Spring semesters.

**Tuition Waiver Recommendation for
Summer Tuition Reduction for Eligible
Wright State University (WSU) Students**

RESOLUTION 17-51

WHEREAS, 375.30.30 of Am. Sub. H.B. 119 of the 127th General Assembly requires any waiver of tuition for a particular student or any class of students not otherwise permitted by law at a state-assisted institution of higher education to be approved by the Chancellor of the Ohio Department of Higher Education; and

WHEREAS, Directive 2009-011 signed by the Chancellor of the Ohio Department of Higher Education on April 17, 2009, established procedures for institutions to follow when requesting to waive standard tuition rates; and

WHEREAS, this resolution is contingent upon the approval of the Chancellor of the Ohio Department of Higher Education; and

WHEREAS, college affordability continues to be an important issue for students and their families as well as state and federal governments; and

WHEREAS, under House Bill 64 369.600 all Ohio public colleges and universities were required to develop plans to reduce costs for higher education by 5%; and

WHEREAS, Wright State University, under the leadership of Wright State University Provost Thomas Sudkamp, developed a plan that was approved by the WSU Board of Trustees in October 2015 and was submitted to the Chancellor of the Ohio Department of Higher Education;

WHEREAS, a tuition reduction for summer semesters for eligible students was part of the cost reduction plan approved by the Wright State University Board of Trustees and submitted to the Chancellor of the Ohio Department of Higher Education in October, 2015,

WHEREAS, Wright State University is requesting approval of this tuition reduction for summer semesters for eligible students lasting through Summer 2019, contingent upon the Chancellor's further authority to approve,

WHEREAS, the tuition reduction request is for 20% of the posted undergraduate tuition for Summer semesters, up to 3 credit hours,

for Ohio resident, Wright State University students who successfully earned a minimum of 24 credit hours during Fall 2016 and Spring 2017 semesters combined. This reduction will be available to students at the Dayton and Lake Campuses. Standard undergraduate, in-state tuition for Summer 2017 at the Dayton campus for a 3 credit hour course is \$1182 (\$394 per credit hour). Students in this waiver program would pay \$946 for a 3 credit hour course. This is a waiver of \$236 for a 3 credit hour course (\$79 waiver per credit hour). Standard undergraduate, in-state tuition for Summer 2017 at the Lake campus for a 3 credit hour course is \$795 (\$265 per credit hour). Students in this waiver program would pay \$636 for a 3 credit hour course. This is a waiver of \$159 for a 3 credit hour course (\$53 waiver per credit hour).

RESOLVED that the administration of Wright State University is authorized to offer a tuition reduction of 20% of the posted undergraduate tuition for Summer 2017, up to 3 credit hours, for Ohio resident, Wright State University students who successfully earned a minimum of 24 credit hours during Fall 2016 and Spring 2017 semesters combined; and therefore be it

FURTHER RESOLVED that the administration of Wright State University will submit a request to the Chancellor of the Ohio Department of Higher Education to review and approve the tuition reduction.

Mrs. Broner moved for approval. Dr. Goyal seconded, and the resolution passed (6-1).

Tuition Waiver Recommendation for Chemical, Biological, Radiological, & Nuclear (CBRN) Defense Program

The second tuition reduction request was for a three course online certificate program in Chemical, Biological, Radiological and Nuclear Defense. The tuition reduction would target out of state federal employees and allow them to take courses at in-state rates with a \$10 surcharge. The goal was to increase student enrollment for the program and attract out-of-state students. The following resolution was presented to the Board for approval.

RESOLUTION 17-52

WHEREAS, 375.30.30 of Am. Sub. H.B. 119 of the 127th General Assembly requires any waiver of tuition for a particular student or any class of students not otherwise permitted by law at a state-assisted

institution of higher education to be approved by the Chancellor of the Ohio Department of Higher Education; and

WHEREAS, Directive 2009-011 signed by the Chancellor of the Ohio Department of Higher Education on April 17, 2009, established procedures for institutions to follow when requesting to waive standard tuition rates; and

WHEREAS, this resolution is contingent upon the approval of the Chancellor of the Ohio Department of Education; and

WHEREAS, Wright State offers the Chemical, Biological, Radiological, and Nuclear Defense Certificate Program (CBRN) in the Department of Pharmacology and Toxicology in the Boonshoft School of Medicine; and

WHEREAS, the CBRN program consists of three courses: 1) *PTX 8100: Applications to Medical, Chemical, Radiological, and Nuclear Defense*; 2) *PTX 8210: Applications to Medical Biological Defense*; and 3) *PTX 8120: Case Studies for CBRN Defense*; and

WHEREAS, students must meet the university application requirements and the program requirements of 1) a B.S. degree in a science or health-related field and 2) a 3.0 minimum Grade Point Average; and

WHEREAS, students applying for this program must meet the Wright State University Graduate School admissions criteria; and

WHEREAS, Wright State University is requesting a tuition reduction for out-of-state federal employees accepted into the CBRN program whereby they pay the in-state tuition rate and a \$10 surcharge fee;

WHEREAS, Wright State University hopes to provide this tuition reduction beginning Summer Semester 2017 and lasting through June 30, 2019, contingent upon the Chancellor's further authority to approve; and

WHEREAS, the courses taken at Wright State University Department of Pharmacology & Toxicology have been reviewed and approved by Wright State University faculty in the Boonshoft School of Medicine and the Wright State University Graduate Council; and

WHEREAS, Wright State University hopes to enroll six or more students into this program annually beginning Summer Semester 2017; and

BE IT RESOLVED that the administration of Wright State University is authorized to offer a tuition reduction for federal employees accepted into the CBRN program in the Wright State University Boonshoft School of Medicine (BSOM) whereby they pay the in-state tuition rate and a \$10 surcharge fee; and

BE IT FURTHER RESOLVED that the administration of Wright State University will submit a request to the Chancellor of the Ohio Department of Higher Education to review and approve the tuition reduction.

Mrs. Broner moved for approval. Dr. Goyal seconded, and the resolution passed (6-1).

- **Rationale for Tuition Discounts**

The Trustees held a lengthy discussion concerning the rationale for tuition discounts and the question of when reductions in fees help attract students. Trustee Broner asked Provost Sudkamp to develop a report for presentation at the April Academic Affairs Committee meeting to review previously approved tuition discounts. The report will outline “cost versus benefits” and impact on revenue attainment.

Trustee Bridges inquired about online courses and out-of-state surcharges. Since online courses do not have the associated “brick and mortar” overhead charges of on-site courses, when does a tuition reduction for online courses make sense to attract new students? The Committee would like to have a report reviewing online costs and the benefits of discounting at a subsequent meeting.

- 4. **New Programs**

- Bachelor of Science, Neuroscience Major**

Dr. Eric Bennett, chair of the Neuroscience, Cell Biology and Physiology department, thanked Dr. Patrick Sonner and Dr. Kathy Engisch, and recognized them for their efforts and hard work to develop the Bachelor of Science in Neuroscience program. Dr. Sonner, instructor and director of the Neuroscience Program, outlined the program, detailed how it supports Wright State’s mission, and highlighted the goals and benefits for students.

Before being sent to the Chancellor of the Ohio Department of Higher Education for approval, the following resolution was before the Board for consideration.

Resolution 17- 53

WHEREAS, Wright State University is proposing a new Bachelor of Science program, Neuroscience, within the Department of Neuroscience, Cell Biology and Physiology and the College of Science and Mathematics; and

WHEREAS, the Bachelor of Science in Neuroscience will complement Wright State University's Bachelor of Science in Psychology-Behavioral Neuroscience Concentration, the Master of Science Physiology and Neuroscience, and the Ph.D. in Biomedical Sciences-Neuroscience and Physiology Concentration; and

WHEREAS, the interdisciplinary curriculum will engage students in applying physics, chemistry, biology, and mathematics to key concepts of neuroscience; and

WHEREAS, Wright State University is committed to creating additional opportunities to students to enter health care and health science professions; and

WHEREAS, the program has been approved by the Faculty Senate and the Provost; therefore, be it

RESOLVED that the Bachelor of Science, Neuroscience major as submitted to the meeting be, and the same hereby is endorsed.

Mrs. Broner moved for approval. General Moore seconded, and the resolution was unanimously passed by roll call vote.

Bachelor of Science in Business, Entrepreneurship Major

Dr. Kendall Goodrich, chair of the Marketing Department, reviewed the proposed undergraduate degree in Entrepreneurship. To satisfy market demands from people who wish to start and own their own business, the program offers a B.S. in Business with Entrepreneurship as the major. The six required courses encourage innovation, out-of-the-box thinking, and experiential learning with area partners such as the Wright State Research Institute and the Air Force Research Laboratory. The following resolution was presented to the Board of Trustees for approval.

RESOLUTION 17-54

WHEREAS, Wright State University is proposing a new Bachelor of Science in Business program, Entrepreneurship, within the Department of Marketing and the Raj Soin College of Business; and

WHEREAS, the Entrepreneurship major is a multidisciplinary program designed to provide students with the skills necessary to start a business; and

WHEREAS, the demand for courses in entrepreneurship at Wright State has increased by over 50% in the past three years; and

WHEREAS, the Entrepreneurship major aligns with the Raj Soin College of Business mission of providing leadership and innovation to business majors; and

WHEREAS, the program has been approved by the Faculty Senate and the Provost; therefore, be it

RESOLVED that the Bachelor of Science in Business, Entrepreneurship major as submitted to the meeting be, and the same hereby is endorsed.

Mrs. Broner moved for approval. General Moore seconded, and the resolution was unanimously approved by roll call vote.

- **Periodic Review of New Programs**

The Trustees discussed tracking the progress of newly implemented programs both in terms of enrollment targets and revenue projections, as well as student retention and course completion rates. Mr. Fecher requested that each new program submit a yearly report for three years following Board approval to the Academic Affairs Committee outlining the program's progress with student enrollment and revenue targets. Trustee Broner requested the format of the report be standardized for consistent comparison.

- **State Duplicative Program Report**

The Academic Affairs committee meeting was behind schedule and in the interest of time, Dr. Sudkamp recommended moving this report to the April meeting.

- **Student Recruiting Strategies**

Ms. Mary Ellen Ashley, vice president for enrollment management, highlighted some of the methods used by Enrollment Management to recruit students to Wright State. A new enrollment management software program called Customer Relationship Management System, or CRM, has been implemented to centralize the recruitment and application process. Planned CRM enhancements include a cloud-based system to individualize marketing and email relationships and enhanced ability for perspective students to register online for campus tours, campus visits, open houses, and orientation.

Working with the Office of Marketing, Enrollment Management has developed targeted campaigns for high school juniors and seniors. Tools being used include a new “view book”, direct mail, advertising, billboards, radio, and social media.

Successful recruitment efforts are research based and understand what students are looking for and what geographic areas they are coming from. Wright State is partnering with various corporate and community partners, as well as the surrounding counties, to attract new students while supporting the area’s educational and workforce needs.

B. Building and Grounds Committee

Dr. Goyal reported on the Building and Grounds Committee meeting for January 20, 2017.

- **Comments from the Chair**

Dr. Goyal read the conflict of interest statement and offered the following remarks.

Welcome to the first committee meeting of 2017. More importantly, welcome to the first committee meeting of our 50th anniversary year. In the brief time that we have been a part of this industry of higher education, we’ve been pioneers of many aspects of university life that are now best practices.

We were the first university to have a service dog park. Our Creative Arts Center is one of the finest in the country. We created one of the first neuroscience engineering collaborative facilities linking medical success and engineering. One of the aspects of Wright State University for which I am proudest is that we were ADA compatible 27 years before the ADA and I believe our public-private partnership for housing has become a standard practice.

All of these things I just mentioned were initiatives that would have come through prior Building and Grounds committees. I want to thank those trustees for their bold vision and strong leadership. I hope you are like me and look forward to the next 50 years with great anticipation. Now let's get to work.

- **Project Updates**

Mr. Greg Sample, chief real estate officer, introduced Mr. Rob Thompson, university architect, and Mr. Javan Conley, construction administrator, and defined their capital project management roles.

Mr. Thompson and Mr. Conley offered updates on Wright State's capital funded projects presently in the design phase and those currently under construction. Wright State has received state appropriations for a classroom laboratory modernization project. A review is currently underway with Provost Sudkamp and faculty to identify, and prioritize, the classroom labs most in need of updating and technology enhancement.

Other state capital allocations include \$1.5 million for a campus-wide electrical infrastructure upgrade, \$2 million in funding for the Envelope Repair project to repair windows, doors, roofs and thermal barriers, and \$2.5 million for cable replacements/safety upgrades for campus elevators. A need assessment will be done to prioritize the elevator work.

Wright State also received \$1.25 million for an Information Technology Disaster Recovery project to upgrade the University's computer servers cooling system and to enhance the off-site disaster recovery storage facility.

The design phase is nearing completion for the Lake Campus Agriculture Education and Water Quality building. Bids have been received and have all come in over estimates.

Projects nearing completion include the Creative Arts Center. The 187,000 square foot (sq. ft.) renovation has been completed with the exception of the repairs to the skylight which have been deferred to May 1st when classes are out and building traffic can be redirected for safety reasons. The 26,000 sq. ft. addition is finished and presently undergoing final punch-out modifications with the builder. An Open House was held on November 9th and was very well attended.

There was a follow-up discussion on managing project cost overruns. Projects are awarded with a set budget including a contingency reserve fund of 9-11% for unforeseen issues. It is expected that projects will be delivered on time and at, or below, budget with the reserves being unspent. Since renovations projects are more likely to uncover hidden problems needing repairs, there may need to be a higher contingency established for renovation projects.

The Finance Committee is reviewing the University's Finance Policy and, as part of their revision, has drafted a provision whereby if a capital project is expected to exceed its budget by 5% or more, the Board of Trustees would be notified and spending approval would be obtained.

Mr. Sample indicated that there were updates to discuss relative to the Yellow Springs property and other relevant real estate matters. The Building and Grounds Committee moved to go into Executive Session to hear those updates.

1. Building and Grounds Committee Executive Session

The Building and Grounds Committee, by majority voted, elected to go into Executive Session at 8:27 a.m. in the 3rd Floor Conference Room, Foundation Building.

The following Committee members were present:

Present

Eloise Broner
Sean Fitzpatrick
Anuj Goyal

Absent

Trustees in Attendance:

Present

Michael Bridges
Douglas Fecher
Jordan Large
Ryan Pignatiello

Absent

William Montgomery
C.D. Moore
Grace Ramos

RESOLUTION 17-38

RESOLVED that the Wright State University Building and Grounds Committee of the Board of Trustees agreed to hold a Special Executive Session on Friday, January 20, 2017; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Purchase or sale of property

Dr. Goyal moved for approval. Mrs. Broner seconded and the resolution was approved by roll call vote.

The meeting was adjourned at 9:00 a.m.

The Building and Grounds Committee returned to the Foundation Board Room, Foundation Building and adjourned the Committee meeting at 9:01 a.m.

C. Compliance and Audit Committee

General Moore reported on the Compliance and Audit committee meeting of January 20, 2017.

- **Comments from the Chair**

General Moore called the meeting to order with the reading of the Conflict of Interest Statement.

Trustee Moore indicated that the Compliance and Audit Committee has the responsibility to periodically review established policies and operating procedures to determine if changes and/or updates are required.

General Moore outlined the four-fold focus of the meeting.

1) As a follow-up to the last Committee Day in November and the December Board Meeting, the Committee reviewed the plan to ensure effective compliance with the board-approved Affiliate Entity policy. We heard from Ms. Tittle, the University's new compliance officer regarding her time-phased plan to work with each affiliate entity to ensure timely and effective Affiliate Entity policy implementation.

2) We had a follow-up discussion with Mr. Peter Cheng and Ms. Lora Sidor regarding project workloads and resource limitations in the upcoming year. Specifically, the Committee requested a follow-up report to address prioritization of audit workload and further exploration of options to best match staffing levels to workload requirements.

3) In addition, we addressed the way ahead for updating the University's By-Laws of the Board of Trustees. The Committee heard from a group of graduate students from the Department of Accountancy regarding a project partnership with the Board of Trustees to assist in the update of our By-Laws. Again, I'd like to personally thank Dr. Susan Lightle and her five graduate students who have volunteered to work on this project over the upcoming semester.

4) Finally, we heard a response from Mr. Chan on an action from the last Board Meeting regarding a Trustee "wearing two hats" associated with participation and action on Affiliate Entity Boards.

- **Compliance Plan Implementation Update**

Ms. Kelli Tittle, university compliance officer, briefed the Committee on the Affiliated Entity Policy Implementation plan. The Committee had asked Ms. Tittle to present her timeline and prioritization plan to the full Board so you will be hearing from her later today during the Public Session presentation.

- **Audit Plan for 2017**

At the November Compliance and Audit Committee meeting, Mr. Cheng, vice president for university audit and consulting services, outlined the audit plan for 2017. With a significant number of audits proposed and a finite number of staff available to handle the workload, the Committee asked Mr. Cheng to explore options to prioritize and best match staffing levels to workload requirements.

Mr. Cheng returned to the January meeting and presented a re-prioritized audit plan for the 2017 calendar year that ensures the audit of the most critical University operating areas. Several of the lower priority areas, and those that had more recent audits, will be accomplished in early 2018. Mr. Cheng highlighted that one additional auditor is required to complete the revised, prioritized 2017 audit plan.

- **Board of Trustee' By-Laws**

General Moore welcomed Ms. Tyler Mills, Mr. Tyler Davis, Mr. Kevin Munch, Ms. Christine Krebs and Mr. Nate Jenkins; students from the Master of Accountancy Graduate program who will be partnering with the Board on the review of its By-Laws.

The students presented a project plan designed to help the Board of Trustees update the current (2003) Wright State University Board of

Trustees By-Laws. The students will conduct research, stakeholder interviews, gap analysis, and provide update recommendations with associated justification (rational/research) at the spring Board of Trustees meeting.

- **Update from Mr. Larry Chan on the “Dual Hat” Question**

The question was raised at the last Committee meeting regarding Board of Trustee members who also sit on Affiliate Entity Boards and how to best manage wearing “Dual Hats”. The Board requested that Mr. Larry Chan, vice president for legal affairs and general counsel, conduct a legal and ethical review and report back his findings.

Mr. Chan informed the Committee of situations where there could possibly be a conflict of interest with a Trustee member also participating as a board member on a Wright State University Affiliate Entity. If the Affiliate is supporting the vision of the University and doing “business of the University”, a conflict is not likely. However, each board member should be aware of the perception and work closely with Wright State’s legal counsel if there are ever questions about potential conflicts of interest, particularly with financial decisions affecting the Affiliate and the University.

- **Good of the Order**

General Moore outlined the agenda for the next Compliance and Audit Committee meeting on April 7, 2017. The Committee will hear updates on the By-Law revision project as well as a progress report on the Affiliate Entity Implementation plan. In addition, there will be a discussion on the Contracting Policy, specifically, how effectively it is capturing the desired attributes of right controls, process discipline and transparency in light of the University’s budget challenges.

D. Finance Committee

Mr. Fitzpatrick reported on the Finance committee meeting of January 20, 2017.

- **Comments from the Chair**

Mr. Fecher called the meeting to order and reminded the Trustees to be aware of any conflict of interest and take the steps they deem appropriate.

Trustee Fecher thanked everyone for attending the Finance Committee meeting and offered the following remarks.

The University's current financial status has been well documented and we continue to work together through a difficult financial remediation plan. Part of that financial remediation plan is more frequent meetings of this committee to provide timely oversight and reporting of the university's financial position throughout the year. All of us are eager to exit the financial remediation plan as a stronger institution.

While it is easy to focus on the very real challenges we face, I would urge the committee to pause and reflect on the progress we've made in strengthening internal controls and processes. And while it is too soon for these changes to be reflected in our financial results, the truth is we are laying important groundwork to help us return to financial stability and ensure this type of urgent financial situation does not occur again.

Some of the work we've done together to strengthen financial oversight and control include:

- Holding Finance Committee meetings more frequently throughout the year and requiring a review of changes in cash position against projections and a review of revenues and expenses, also against projections, at every meeting;
- Inviting representatives from the Faculty Senate, and from Classified and Unclassified staff to be part of our committee to offer perspective from these important constituencies;
- The Board of Trustees has adopted a new policy on Affiliated Entities that requires higher standards of financial performance and annual reporting of financial performance from these entities as it relates to financial support provided by the university; and
- Making interim revisions to our Investment Policy Statement to reduce risk in investment portfolios and conserve cash.

We have more work to do. Today we will discuss our plans for revising the Board's financial governance policy (adopted and last updated in 2003) and for using a graduate finance class to help us review and revise, as appropriate, the university's Investment Policy Statement.

We will also receive the most recent updates on cash position, revenues, and expenses and review current investment updates. Dr. Hopkins will discuss with us strategies for replenishing reserves, and we will look at expenditures exceeding \$250,000 and seek a motion to forward expenditures exceeding \$500,000 to the Board of Trustees as required by current policy.

- **Annual Investment Performance Review for Calendar Year 2016**

Mr. J.P. Cavaliere, representative from S.E.I. Investment, reviewed the Fourth Quarter 2016 investment report and the Yearly Summary investment report as of December 31, 2016 for the Board.

- **Financial Performance Measurement and Reporting**

Cash Forecast Report:

Mr. Jeff Ulliman, vice president and CFO, reviewed the Cash Forecast report.

Enrollment numbers show a 1% increase in domestic students and a decrease of 434 International students (200 undergraduate & 234 graduate students) which resulted in a \$10 million loss in revenue when factoring out-of-state tuition costs. The loss of a segment of International students has had a profound impact on the University's budget both in the short and long term.

The University budgets and spends every dollar of expected revenue. When enrollment did not meet its targets, this negatively impacted the budget and resulted in a draw-down of the University's reserves. Also not initially incorporated in the University's approved budget was the costs associated with the Voluntary Retirement Incentive (VRIP).

Mr. Fecher offered a view of the University's current financial picture. Wright State has a short term budget problem whereby we are spending more than we take in. The long term budget problem is the need to diversify our revenue streams, strengthen enrollment and increase retention. Without addressing both of these problems, the University will be caught in a cycle of cuts and continue to experience financial challenges.

On a positive note, Wright State received an increase in state subsidy of \$3.2 million over the initial budget projection. Combined with the sale of the Yellow Springs property, the revenues projections this month show an improvement over last month.

Estimates for the outflow of cash continue to become better defined with improved projections of the true VRIP costs, a better understanding of the savings potential from position attrition, and a clearer picture of expenditures for employee medical.

Overall, the Cash Forecast report shows a modest deficit improvement of \$1.1 million over last month's report.

Wright State Budget Report:

This report compares the adopted budget to actual revenue receipts and actual expenses reported to date. Variations between budget and actual then offer an opportunity to revise the budget to better address current spending overages or revenue shortfalls. These are the evaluating tools for Senate Bill 6 and other measures used when the state evaluates the financial viability of the University.

The Budget Report shows that revenue projections are down roughly \$13 million which is predominately driven by the shortfall in enrollment previously discussed.

On the expense side, for accounting purposes, the full costs of the VRIP have to be reported in this budget year even though the payouts will be structured over the next three years. This change in the forecast occurred in this month's reporting. Spending relative to budget is being closely monitored centrally and if a department is making an expenditure, there must be budget to cover the expense or it will be disapproved.

Overall, this Profit and Loss report is showing a net negative variance of about \$17 million from the original budget.

- **Financial Analytics**

Provost Sudkamp discussed the progress being made with aligning expenses to revenue using data resulting from attrition and the VRIP. Almost \$10 million dollars in reductions of base salary occurred between January 2016 and January 2017.

Mr. Ulliman reviewed Wright State's rankings relative to twelve other Ohio institutions using the Ohio Department of Higher Education Basic Data Series. The OHDE Data Series is a comparison of unrestricted expenses per undergraduate student FTE between all of the Ohio four-year public institutions. In terms of revenues, Wright State's tuition ranks fourth from the bottom and 10% below the state average cost of \$9,745. However, spending for "Academic Support" is the second highest in the state or 19% above the state average of \$2,561 which is reflective of Wright State's commitment to supporting student success.

Wright State also prioritizes "Instructional and Departmental Research" and "Student Services" including support for students with

disabilities and ranks in the top 3 or 4 compared to other institutions. In terms of “Institutional Support” (administrative costs), Wright State is in the mid-range and below the state average of \$2,530.

According to the state summary of all expenses, Wright State ranks at the state average for spending per FTE while tuition is only 90% of the average tuition for Ohio schools.

Strategically, Wright State has chosen to be a lower cost provider while meeting students where they are to help them achieve academic success. By virtue of under-preparedness, some of these students require more support which contributes to a longer time to graduation, more remediation, and a lower retention rate. There was, and will continue to be, discussion on how best to manage the complicated problem of controlling costs while increasing retention and graduation rates and insuring access for all students.

- **Rebuilding Reserve Funding**

Dr. Hopkins offered historical background on strategic decisions made in 2011-2012. During this time, the State of Ohio identified Centers of Excellence at various institutions. Wright State was selected for Centers in Human Performance, Neuroscience, and Celia (the Creative Arts). Concurrently, Ohio changed the State Share of Instruction (SSI) funding to a formula model based on payment for student retention and completion.

With healthy reserves in place and plans for the Rise. Shine Fundraising Campaign, the University elected to front-load \$20 million in capital investments for the Centers and student success initiatives anticipating an increase in revenue from these initiatives.

Fundraising was targeted to replenish the “borrowed” reserves. To date, \$15.7 million has been raised spread between cash payments, 5-year pledges and planned gifts. The pledges and planned gift payments will be received in the future according to structured payment schedules.

Other payments are currently coming in from Foundation expense reimbursements to the University from donors who elected to cover program costs associated with the CAC, NEC and student success initiatives.

Dr. Hopkins highlighted a four-fold approach to supplement or replace University reserves. These include the Foundation reimbursements mentioned previously, one-time funds from

public/private partnerships, debt repayments, and asset monetization. The debt repayments cited are reimbursing the support that the University loaned to the Wright State Applied Research Corporation and for funds advanced for the state's Research Development Capitalization Project. Asset monetization is the sale of assets such as the Yellow Springs property no longer needed by the University.

1. Contracts for Approval \$500,000 and Above

Mr. Keith Ralston, associate vice president for Financial and Business Operations, presented contracts over \$500,000. The following contracts were presented for approval.

<u>Vendor</u>	<u>Description of Services</u>	<u>Current Contract Amount</u>	<u>Previous Contract Amount</u>	<u>Term of Contract</u>
DPL Energy Retail	Electricity Generation Service	\$2,525,683	\$2,750,000	3/01/17 – 2/28/18
Pomeroy IT Solutions	Computer Purchases	\$500,000	\$1,500,000	1/1/17 – 12/31/17
Anthem	Medical and Prescription Insurance	\$17,355,091	\$34,385,625	1/1/17 – 12/31/17

RESOLUTION 17-55

WHEREAS, in order for the University to conduct business on an on-going basis, and provide products and services in a timely manner, purchases must be made; and

WHEREAS, these expenditures may exceed \$500,000; therefore, be it

RESOLVED that authorization is granted for the accompanying contracts now before the Board of Trustees be, and hereby are approved.

Mr. Fitzpatrick moved for approval. Mr. Montgomery seconded, and the resolution was unanimously approved by roll call vote.

- **Report of Contracts \$250,000-\$499,999**

Mr. Ralston presented contracts between \$250,000 and \$499,999. No action of the Board was required.

<u>Vendor</u>	<u>Description of Services</u>	<u>P.O. Amount</u>
RoundTower Technologies	EMC Storage	\$252,390
SciQuest	Procurement Software	\$270,675

- **Board Financial Policy and Investment Policy Statement**

Trustee Fecher gave an informational update to the Committee on the status of projects to revise the University's Finance Policy and the Investment Policy Statement.

Wright State's Board Financial Policy was last updated in 2003. Work is currently underway to add more rigor to the Board's oversight of the financial operations of the University. An early draft will be completed mid-February. Key stakeholders such as Faculty Senate, USAC, CSAC, Student Government, the administration and the Finance Department will be asked to review the draft and offer comments. The post-comment document will then come back to the Finance Committee for distribution to the Board for their input. The final policy is targeted for Board adoption and approval in May or June.

The University's Investment Policy Statement is also under review. Dr. Fall Ainina will be supervising a group of Finance students in the Master's program while the students conduct research on risk tolerance, time horizon, and best investment practices. A report on their findings will be presented to the Finance Committee by the end of the semester.

At the Public Session, Mr. Bridges remarked that he and the Board came across statistics for the state of Ohio showing that International enrollment was up at institutions across the state with the exception of Ohio University which was down 40 students and Wright State which was down 400 students. Mr. Bridges has asked Mrs. Broner, chair of the Academic Affairs committee, and Mr. Fecher, chair of the Finance committee to look into this to try to determine if there is something systemic or something that needs to be repaired in our process.

E. Student Affairs Committee

Ms. Ramos reported on the Student Affairs committee meeting of January 20, 2017.

Mr. Sean Fitzpatrick called the meeting to order and read the conflict of interest statement.

- **Student Government Report**

Student Government Association (SGA) president Lukas Wenrick and vice president Koty Johnson provided updates on SGA's major initiatives for the current year. One of SGA's most successful initiatives has been increasing its student awareness. This year Student Government collected applications from over 300 students wishing to participate in committee/leadership roles. Student Government's social media engagement has increased by 500% and SGA members have received positive feedback from numerous deans, vice presidents and departments across campus.

SGA has also begun to live stream their weekly meetings and hosted open forums in an effort to provide more access and transparency to the student body. Of note was the recent Budget Forum featuring President Hopkins, Provost Sudkamp, and CFO Jeff Ulliman, which was attended by over 75 students and live streamed to over 1,500 viewers.

In the upcoming weeks, Student Government will be holding a student referendum where students can vote on initiatives that they would like to see brought to the attention of the University administration. This process allows for the student body to have input in the future of Wright State and its operations. Finally, SGA elections will be held the week of March 19 – 23, with the results being announced on March 24.

Updates

Mr. Eric Corbitt, director of the Student Union and Campus Recreation, presented updates on an initiative to create a more bicycle-friendly campus. Wright State Way is currently part of the Nation's Largest Continuous Paved Trail System (330 miles), but it has not translated to a more bicycle-accessible campus. By pursuing this initiative, potential benefits include a decrease in parking congestion, a reduction of our carbon footprint, and the ability to improve the overall health of the campus.

Mr. Corbitt suggested implementing a campus bike coordinator and advisory board to move the initiative forward. Infrastructure updates such as signage and enhanced bike parking will also help in achieving a bicycle-friendly campus.

Mr. Drew Corbett, associate director of Campus Recreation, spoke about the services and benefits of the Campus Recreation department. The adapted recreation program was a highlight in that it services 40+ students with accessibility needs as well as providing

2,000 community members with outreach programs such as disability awareness and adapted sports. The fitness and wellness program has also proven to be popular, providing 35-40 group exercise sessions that service over 8,900 participants annually.

Additionally, Campus Recreation is home to 24 active sports clubs with over 400 members. Other facets include intramural sports, outdoor recreation programs, and recreation services such as the fitness center. Annually the Fitness Center sees 173,000 visits. Research has shown that Campus Recreation programs have led to students faring better academically, providing leadership and employment opportunities, and ultimately improving student retention efforts.

F. Student Trustees' Report

Mr. Ryan Pignatiello, student trustee, offered some highlights of activities and organizations central to student life.

The Wright State Circle of Omicron Delta Kappa, the nation's most prestigious leadership society, is hosting their annual leadership conference on February 18th. Their conference theme of "50 Years of Leadership and Legacy" coincides with Wright State's 50-year anniversary celebration.

Student Government Association (SGA) has been very busy. Their highly successful SOAR program (Student Organization Achievement Recognition) has been instrumental in helping student organizations develop, grow and thrive. SGA recently established a process outlining how students could develop, and pass, a referendum to present to the University administration in the event that they wish to assume self-imposed student fees in support of future initiatives such as a new recreation center.

Student athlete highlights include Academic Recognition Night where 178 athletes were honored for having a cumulative GPA of 3.0 or higher. Wright State athletes have also contributed over 2,400 hours of community service to the region.

Trustee Pignatiello announced that this will be his last presentation to the Board as he has accepted a position in Washington D.C. with the Capital Police and will be starting mid-April. While too numerous to mention individually, Ryan extended his thanks to everyone who has impacted his life and future during his time here at Wright State.

F. Faculty President's Report

Dr. Carol Loranger, faculty president, reported that the Faculty Senate has held one meeting since her December report. She elected to defer her President's report for the Board until the next Public Board meeting on April 28, 2017.

The Faculty Senate is presently holding their nomination period for Senators and other open positions. Eligible faculty members were encouraged to run for office or to make a nomination.

XI. PRESENTATIONS

Gretchen McNamara, D.M.A
Lecturer, School of Music

Marie Thompson, Ph.D.
Associate Professor, Department of Communication

Noeleen McIlvenna, Ph.D.
Professor, Department of History

Dr. McNamara, lecturer from the School of Music, discussed the impact of recent layoffs of two music faculty members. Mr. Jonas Thoms and Dr. Thomas Lukowicz teach and mentor students individually and in groups and have been on yearly contracts for the last five years. In addition to teaching, both have performed with either the Faculty Brass Quintet or the Faculty Woodwind Quintet that serves as a marketing and recruiting effort for the music program. The absence of these two faculty members means the hiring of adjunct faculty to replace their specialized skill-set and the disbanding of the Faculty Quintet groups. Dr. McNamara expressed frustration over their loss and the impact it is having on the music students and on the program.

Dr. Marie Thompson, associate professor, Department of Communication, asked for reinstatement of all the College of Liberal Arts faculty affected by the layoffs. She highlighted some of the unique contributions offered by Dr. Ike Brunner, communications instructor, and the impact his work has had on students, the community, and local businesses. His public relations and social media courses have been designed into a new Health Communications Minor and a potential Digital Writing Certification program. These contemporary skill sets are needed for the future and the loss of his position will impact these programs.

Dr. Noeleen McIlvenna, professor of History and AAUP member, offered a passionate plea to the Board to rehire the five College of Liberal Arts' faculty members who did not have their contracts renewed. The central mission of the University is teaching and research and faculty are responsible for fulfilling this

mission. In light of the needs of students at risk and those that are balancing classes with employment, Dr. McIlvenna made a case for maintaining smaller class sizes and additional scheduling flexibility supported by more faculty, not less. She reminded the Board of their duty to the welfare of the University and asked them to “do the right thing”.

XIII. PRESENTATION AND POLICY DISCUSSIONS

Ms. Kelli Tittle
Director of Compliance

Compliance Plan Implementation Update

Ms. Kelli Tittle, director of compliance, highlighted the process whereby the University’s newly created Affiliated Entity Policy will be implemented. The plan consists of three different sections. Part one is a listing of all potential groups or organizations that could have an affiliated entity relationship with the University. This list has been further divided into prioritized groups with Group 1 having the most potential for an affiliate relationship.

Part two of the plan consists of a timeline establishing completion dates for each step of the process whereby the organizations in Group 1 will be reviewed. The first steps have already begun and the process is due to be completed by June 30, 2017. A project timeline will also be created for Groups 2, 3 and 4.

The third part of the plan outlines a review checklist establishing a consistent process whereby each entity will be defined, show purpose, provide governing documents, and outline their scope of activities. In addition, they will provide budget details and a business plan to help determine associated risks, Wright State’s involvement and what, if any, University resources are committed. Lastly, a memorandum of agreement will be created and signed if there is an affiliate relationship that requires the affiliate to file an annual report, specifying policies needed and other formalities. Every five years each entity will be reviewed.

The Affiliate Entity Implementation Plan is contained in the Appendix under item E of the Written Reports.

XIII. UNFINISHED BUSINESS

None

XIV. NEW BUSINESS

1. Spring Break – February 27 to March 4, 2017

2. Ted X Youth – March 3, 2017
3. President’s Lecture Series will present Jonathan Capehart on March 30, 2017
Public reception 5:30 p.m., Lecture – 7:00 p.m., WSU Nutter Center
3. Board of Trustees” Committee Day – April 7, 2017
4. ArtsGala – April 8, 2017
5. Next Board Meeting – Executive Session, April 27, 2017
6. Public Session – April 28, 2017
7. Commencement – April 29, 2017, Wright State University Nutter Center
8. Budget Presentation – June 8, 2017

XV. ADJOURNMENT

The meeting adjourned at 9:49 a.m.

XVI. APPENDIX (WRITTEN REPORTS)

- A. Advancement Report
- B. Communications Report
- C. Enrollment Management Report
- D. Marketing Report
- E. Affiliate Entity Implementation Plan