



# Program of Study Request

**Form Id: 15138**

**Form Status: Complete**

*Please take action on the form.*

This service has been developed initially to support the conversion of the university's course inventory from a quarters to a semesters curriculum. **Getting started ...**

**Type of Request:**

New
  Modify
  Deactivate
  Terminate
  Quarter to Semester

For *Deactivate*, the program must be terminated no later than the conclusion of 7 years from the deactivation and all students must complete degree requirements by this date. The Registrar's Office will notify the department when all students have completed degree requirements of the deactivated program.

**Client Info**

**Name:**

**Email:**

**Phone:**

**Department:**

**Location:**

**Program of Study**

CSD - Office Info Systems - AAB

**Effective Term:** Summer 2016  
**Level:** Undergraduate

Wright State Lake Campus

**Degree:** Associate of Applied Business  
**Major:** Office Information Systems  
**Minor:**  
**Program:** Office Info Systems - AAB  
**Concentration:**

**Add'l Info:**  
 Note name change

Approvals				
Activity	Role	Client	Status	Time
<b>Primary Route</b>				
Dept_Review	Dept of Community Services Development	Mark S Cubberley	Review	03/23/2016 11:12:47
CCC_Eval	UG Chair of Wright State Lake Campus	Dane Thor Daniel	Approve	03/24/2016 12:20:05
Dean_Review	Dean of Wright State Lake Campus	Mark S Cubberley	Review	03/24/2016 13:07:42

UCAP_Eval	UCAP Chair	Karen Meyer	Approve	04/25/2016 14:59:41
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**Office Route**

Registrar_Proc	Registrar Office - PS	Justin Matthew Ternent Wittenbach	Complete	05/04/2016 14:10:46
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[Notes](#)

[Attach](#)

[Audit](#)

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**3640 Colonel Glenn Highway - Dayton, Ohio - 45435**

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### Academic Program Modification

<b>College</b>	Lake Campus
<b>Department</b>	
<b>Degree (A.A., B.S., B.F.A., etc.) &amp; Title</b>	Associate of Applied Business <del>—Office Information Systems</del> <b>Applied Business Technologies</b>
<b>Concentration, Track, Option, Specialization</b>	
<b>Minor Program Title</b>	
<b>Certificate Program Title</b>	

**Highlight additions and modifications.** ~~Strikethrough deletions.~~

Current Program Requirements	Hours	Proposed Program Requirements	Hours
<b>Wright State Core Requirements</b> Element 1: Communication (3) Element 2: Mathematics (3) Element 4: Arts/Humanities (3) Element 5: Social Science (3) Element 6: Natural Science (4)	<b>16</b>	<b>Wright State Core Requirements</b> Element 1: Communication (3) Element 2: Mathematics (3) Element 4: Arts/Humanities (3) Element 5: Social Science (3) Element 6: Natural Science (4)	<b>16</b>
<b>Departmental Core Requirements</b> IT 2050 (3) OIS 1150 (3) OIS 1160 (3) OIS 1260 (2) OIS 1280 (2) OIS 2120 (3) OIS 2150 (3) OIS 2170 (3) OIS 2180 (3) OIS 2200 (3)	<b>28</b>	<b>Departmental Core Requirements</b> IT 2050 (3) OIS 1150 (3) OIS 1160 (3) OIS 1260 (2) OIS 1280 (2) OIS 2120 (3) OIS 2150 (3) OIS 2170 (3) OIS 2180 (3) OIS 2200 (3)	<b>28</b>
<b>Related Requirements</b> IT 1400 Layout and Typography (3) IT 2300 E-Commerce (3) IT 2500 Promotional Design (3) OIS 1010 – Professional Development I (1) OIS 1020 – Professional Development II(1) OIS 1030 – Professional Development III (1) OIS 1040 – Professional Development IV (1) OIS 1230 Medical Terminology/Practice (3) OIS 2010 Medical Coding Using ICD9-CM (3) OIS 2020 Medical Coding Using CPT (3) OIS 2040 Hands-On Medical Applications (3) OIS 2300 Medical Transcription (3) OIS 2500 Internship (3) <b>OR</b> Any business, accounting or IT elective  <del>If students are not proficient in Word, Excel, Access and Powerpoint, they may need to take GS-1010</del>	<b>16</b>	<b>Related Requirements</b> Select 16 credits from: IT 1400 (3) IT 2300 (3) IT 2500 (3) OIS 1010 (1) OIS 1020 (1) OIS 1030 (1) OIS 1040 (1) OIS 1230 (3) OIS 2010 (3) OIS 2020 (3) OIS 2300 (3) OIS 2500 (3) or any approved business-related and/or technical business courses	<b>16</b>
<b>Electives</b>	<b>0</b>	<b>Electives</b>	<b>0</b>
<b>Total</b>	<b>60</b>	<b>Total</b>	<b>60</b>