

Lake Campus Staff Meeting

Agenda: Wednesday, November 18, 2015 • 2:00pm • 177 Dwyer

Welcome

1. Welcome Kim Altstaetter
2. Icebreaker
3. Approval of October Minutes

Topics

1. Heart of the Community
2. Lunch & Learn, Office 365 & Pizza, Dec. 2 -11:45-1:00 pm
3. Secret Santa, Amanda Pitcock
4. Individual Reports/Area Topics

The Dean's Corner

1. Jay Albayyari, Dean

Adjournment

UPCOMING DATES/DEADLINES*

Fall Open House	Thurs. 11/19, 4-7pm, Dicke Hall
STEM Day (Parkway)	Mon. 11/23, time TBA, Dicke Hall
President Hopkins Visit	Tues. 11/24, 10:15-11:15 am, Dicke Hall
No Classes	Wed. 11/25-Sun. 11/29
Campus Closed for Thanksgiving	Thurs.11/26-Sun.11/29
Lunch & Learn	Wed. 12/2, 11:45-1:00, 177 Dwyer
Spring Orientation	Tues. 12/8, 6-7:30 pm, 177 Dwyer
Study Wright	Tues. 12/8/ & Wed. 12/9, 1-3 pm, The Boathouse
Holiday Celebration Carry-In	Thurs. 12/17, 11:30am-1:30pm, The Boathouse

*Email Linda Helentjaris to add dates and/or topics to future agendas.
Please submit requests at least one-week prior to the Monthly Staff Meeting.