

IPOC Minutes

Thursday, February 2, 2016

Attendance: Burhan Kawosa, Gary Burns, Irena Joseph, Mateen Rizki, Henry Limouze

1. The committee reviewed the Senate's charge to the IPOC
2. The committee discuss meeting dates and times. For the Spring semester, the IPOC will meet every other Thursday beginning February 25th at 2 PM in room 304 Russ (room subject to availability).
3. The committee discussed the current state of international program oversight on campus. The committee considered exploring various aspects of international programs including faculty governance, recruiting, admissions, retention and student support services.
4. Dr. Limouze noted that UCIE currently has three advisory committees that have some faculty membership. These committee are not part of the faculty governance structure and the faculty membership is not appointed by the Faculty Senate.
5. The committee decided to focus on developing a faculty governance structure to bring to the Senate for approval before the end of the Spring 2016.
6. The committee asked Dr. Limouze to provide the names of the existing advisory committee, their charges and membership to the IPOC before our next meeting.

IPOC Minutes

Thursday, February 25, 2016

Attendance: Burhan Kawosa, Gary Burns, Irena Joseph, Mateen Rizki, Rosemary Eustace, Henry Limouze

1. Dr. Limouze provided an organization chart for UCIE for the committee's review.
2. The committee discussed potential faculty governance structures to advise UCIE and provide faculty oversight of the academic portion of international student services and programs.
3. The committee discussed creating a toplevel oversight committee with faculty representation from each college and the Director of UCIE.
4. The committee discussed creating three sub-committees to report to the oversight committee. The three committees would address international student service, international program collaboration and international recruiting.
5. Matt Rizki agreed to develop an organization chart and a charge for the toplevel committee.
6. Rosemary Eustace presented a summary chart of student services that she had developed to the committee. She agreed to develop the charge and a description of the membership for the student services sub-committee.
7. Irena Joseph agreed to develop the charge and a description of the membership for the program oversight sub-committee.
8. Henry Limouze agreed to develop the charge and a description of the membership for the recruiting oversight sub-committee.
9. Gary Burn agreed to act as an overall reviewer of the organizational structure.

IPOC Minutes

Thursday, March 10, 2016

Attendance: Burhan Kawosa, Irena Joseph, Mateen Rizki, Roxanne DuVivier, Henry Limouze

1. The committee reviewed the proposed faculty governance structure for the International Program Oversight Committee and agreed to call the top-level committee the University Center for International Education Advisory Committee (IEAC) and have three sub-committees reporting to the top-level committee (International Student Services Committee (ISSC), International Collaboration Committee (ICC) and International Recruiting and Outreach Committee (IROC)). The committee accepted the proposed charge and membership with one modification. The committee recommended including one senior administrator from UCIE as a non-voting member of the IEAC.
2. The committee discussed the charge of the International Collaboration Committee (ICC). Several recommendations were made to change the wording to clarify that the ICC's focus is academic agreements, not agreements related to recruiting. The committee recommended the ICC composition include a minimum of four faculty members with no more than one faculty member from each degree granting college. The committee also recommended including a maximum of two, non-voting staff members from UCIE.
3. The committee review the charge of the International Recruiting and Outreach Committee (IROC). The committee recommended changes to charge of the IROC to ensure its focus is recruiting and recruiting agreements. The committee also recommended using a committee membership paralleling the membership for the International Collaboration Committee.
4. The members agreed to make editorial changes to the committee descriptions and send them to Matt Rizki for posting on the Pilot site.
5. The committee briefly discussed the planned UCIE recruiting trips to Korea, Vietnam and Chile. Dr. Limouze explained the rationale for the trips to Korea and Vietnam. The IPOC expressed concern over the trip to Chile since there is little evidence that this is meaningful source of international students.

IPOC Minutes

Thursday, March 24, 2016

Attendance: Burhan Kawosa, Irena Joseph, Mateen Rizki, Roxanne DuVivier, Rosemary Eustace, Gary Burns, Henry Limouze

1. The committee revised the proposed faculty governance structure for the International Program Oversight Committee. A number of modifications were made to streamline the structure and ensure the committee had academic oversight of all aspects of international education. The final document was accepted by the committee and will be sent to the Faculty Senate for approval.
2. The committee reviewed several examples of the use of the Wright State name in connection with international operations that were not sanctioned by any University body.
3. The committee reviewed an example of a credit by examination form that allowed students to receive credit for a transfer course instead of taking an examination.
4. The Chair asked the committee to attend two additional meetings during this academic year to discuss career services for international students and recruiting.