

Undergraduate Academic Policies Committee

**Minutes**

September 11, 2013

Members Present: Travis Doom, Chair (CECS); Mark Cubberley (Lake); Gina Oswald (CEHS); Sarah McGinley (COLA); Sherrill Smith (CONH); Rebecca Teed (COSM); Marian Brainerd (Registrar) Kyle Powell (SG)

Members Absent: Shu Schiller (RSCOB)

1. Introduction: Travis Doom, Chair Undergraduate Academic Policies Committee (UAPC) explained the proposed changes of the Faculty Constitution as it relates to the Undergraduate Curriculum and Academic Policies Committee (UCAPC) and the necessity to divide into separate subcommittees. Pending ratification of the Constitution, the newly formed Undergraduate Academic Policies Committee will be charged with studying academic policies and making recommendations affecting undergraduate admissions, undergraduate curriculum, general education and undergraduate academic standards.

The role of the UAPC is to form policies that have been submitted to the committee and forward proposed policies to the Senate Executive Committee approval. The Executive Committee will forward the proposed policies to the Faculty Senate to approval. Upon approval of the Faculty Senate, the policy will then proceed to the Provost Office for final approval.

2. Procedures to operate committee meetings: The meeting will be governed by the Robert's Rules of Order. Guests will be invited to attend meetings when appropriate and to provide further clarification to policies as presented.
3. The proposals listed below are currently being reviewed and discussed by the committee.
  - A. English Language Proficiency Test Scores: Sarah McGinley volunteered as point of contact to oversee proposal.
  - B. Classroom Classifications (Web-Hybrid-Flipped-Synchronization): Marian Brainerd is the point of contact and Kyle Powell will assist.
  - C. ADA and Pregnancy: Gina Oswald has volunteered to be point of contact
  - D. Lake Campus Residency Requirements: Mark Cubberley and Marian Brainerd are the points of contact.

Meeting Adjourned at 11:00. Next meeting is scheduled for Wednesday, September 25 10:00 138 FH