

Senate IT Committee
Meeting Minutes
January 15, 2015

Attendance

Thomas Wischgoll, Dana Duren, Volker Bahn, Burhan Kawosa, Sherry Farra
Sheila Shellabarger, Larry Fox, Craig Woolley

I. Action Items

The committee agreed to the following recommendations regarding the new classroom services building active learning classrooms:

- Portable Whiteboards / Stackable Huddleboards – 1 per table. Larry Fox will work with engineering to determine the possibilities and will present his findings at the next meeting.
- Classroom management software recommendation – NetSupport
- Laptop recommendation – after discussions the committee concluded the Lenovo Yoga 3 may be the best option, however the matter was tabled until next meeting when CaTS can confirm the warranty life and associated costs.
- Larry Fox made a recommendation to the committee that they make a recommendation regarding the security policy of the active learning classrooms. (Doors should always be locked when classes aren't in session.)

II. Xerox Presentation – Dr. Berberich

http://www.wright.edu/administration/senate/documents/Senate_IT_Xerox_2015_01Jan.pdf

Dr. Berberich presented the information linked above regarding the deployment of managed print services. The following is a summary of the Q&A during the presentation:

Q: Has the issue with Xerox page inflation been resolved?

http://www.dkriesel.com/en/blog/2013/0802_xerox-workcentres_are_switching_written_numbers_when_scanning

A: Administration is not currently aware of the issue and will follow-up with Dr. Wischgoll.

Q: Will there be enough Key Operators to support evening faculty and can Key Operators from other departments / areas of the university be called in the evening in the event of printer malfunction?

A: Unknown. Most Key Operators are staff members on an 8-5 schedule.

Q: Will current faculty desktop printers be removed?

A: Desktop printers will not be removed, the issue of further support for toner purchases is not decided.

Q: Some barcodes were placed on printers that are that personal property of faculty members, can these be removed?

A: These codes can be removed and it is requested that faculty contact Gheretta Harris with the barcode number so it can be removed from the database.

Q: What is the mechanism for reporting issues to Xerox?

A: There will be an automated response based on codes supplied electronically by the printers when an issue occurs. There will be Xerox representative on-site from 8-5 to provide the initial response.

Q: How will faculty know where the next closest printer is located in the case of a malfunction?

A: A website will be created with printer maps, and maps can be posted at each printer.

- The committee made an additional recommendation that faculty members be included in the pre-installation walk-thru. (Presentation page 3)

III. Adjourn – the next meeting will be Thursday, January 29 at 10am in the Tait Conference Room.