

Routine Maintenance and Repair Services (non-chargeable)

The Department of Physical Plant is funded to perform the following maintenance and repair services:

1. Examples of routine maintenance and repair services include, but not limited to the following:
 - a. Operation and Maintenance of Building Heating, Air Conditioning, and other Utilities
 - b. Care of Grounds, Walkways, and Driveways
 - c. Care of Elevators
 - d. Care of Stairwells, Roofs, and Corridors
 - e. Pest Control
 - f. Refuse removal and disposal not including contracted projects
 - g. Recycling
 - h. Regularly scheduled standard custodial services, such as, emptying trash containers, emptying recyclable containers, cleaning restrooms and vacuuming.
 - i. Regularly scheduled floor cleaning, maintenance and restoration
 - j. Free consultation and estimates for services that will be paid by the requesting department
 - k. Lighting and lamp replacement for permanently installed fixtures (excluding desk lamps, etc.)
 - l. We will assist or obtain quotes/request for proposals as needed for our customers
 - m. We will provide technical facilities management consultation to the Auxiliaries at no cost
 - n. Interior window cleaning in common areas
2. Administration Area
 - a. Dispatch Services – Contacting Parking and Housing employees
 - b. Secure State of Ohio Certificate Renewal for Elevators and Boilers, EPA permits, and certifications
3. Safety and Casualty Prevention and Safety Programs & Services
 - a. Fire safety inspections
 - b. Safety drills and evacuation
 - c. State mandated elevator inspections and certifications
 - d. State mandated fire extinguisher inspections
 - e. State mandated fire protection system inspections
 - f. Lock Out Tag Out of stored energy sources
 - g. Arc Flash protection
 - h. Burn and welding permits
 - i. Automatic External Defibrillators (AED's) monitoring and inspections
 - j. Lab fume hood yearly PM maintenance and certification
4. Trade Shops
 - a. Maintain the utility infrastructure including plumbing, domestic hot and cold water, sewer, building heating and cooling, and electrical
 - b. Maintain the University's Electrical Sub Station and distribution systems
 - c. Training and Certificates maintained by Physical Plant Employees to provide services that would otherwise require Outside Contractors
 - d. Maintain and Service water features/fountains and university swimming pool.
 - e. Maintain and Service campus exterior artwork
5. Grounds Maintenance
 - a. Turf area mowing and maintenance
 - b. Planting beds and maintenance
 - c. Trees and shrubs pruning and maintenance
 - d. Pavement maintenance
 - e. Snow and Ice removal
 - f. Maintenance of pedestrian walkways