Routine Maintenance and Repair Services (non-chargeable)

The Department of Physical Plant is funded to perform the following maintenance and repair services:

1. Examples of routine maintenance and repair services include, but not limited to the following:
   a. Operation and Maintenance of Building Heating, Air Conditioning, and other Utilities
   b. Care of Grounds, Walkways, and Driveways
   c. Care of Elevators
   d. Care of Stairwells, Roofs, and Corridors
   e. Pest Control
   f. Refuse removal and disposal not including contracted projects
   g. Recycling
   h. Regularly scheduled standard custodial services, such as, emptying trash containers, emptying recyclable containers, cleaning restrooms and vacuuming.
   i. Regularly scheduled floor cleaning, maintenance and restoration
   j. Free consultation and estimates for services that will be paid by the requesting department
   k. Lighting and lamp replacement for permanently installed fixtures (excluding desk lamps, etc.)
   l. We will assist or obtain quotes/request for proposals as needed for our customers
   m. We will provide technical facilities management consultation to the Auxiliaries at no cost
   n. Interior window cleaning in common areas

2. Administration Area
   a. Dispatch Services – Contacting Parking and Housing employees
   b. Secure State of Ohio Certificate Renewal for Elevators and Boilers, EPA permits, and certifications

3. Safety and Casualty Prevention and Safety Programs & Services
   a. Fire safety inspections
   b. Safety drills and evacuation
   c. State mandated elevator inspections and certifications
   d. State mandated fire extinguisher inspections
   e. State mandated fire protection system inspections
   f. Lock Out Tag Out of stored energy sources
   g. Arc Flash protection
   h. Burn and welding permits
   i. Automatic External Defibrillators (AED’s) monitoring and inspections
   j. Lab fume hood yearly PM maintenance and certification

4. Trade Shops
   a. Maintain the utility infrastructure including plumbing, domestic hot and cold water, sewer, building heating and cooling, and electrical
   b. Maintain the University’s Electrical Sub Station and distribution systems
   c. Training and Certificates maintained by Physical Plant Employees to provide services that would otherwise require Outside Contractors
   d. Maintain and Service water features/fountains and university swimming pool.
   e. Maintain and Service campus exterior artwork

5. Grounds Maintenance
   a. Turf area mowing and maintenance
   b. Planting beds and maintenance
   c. Trees and shrubs pruning and maintenance
   d. Pavement maintenance
   e. Snow and Ice removal
   f. Maintenance of pedestrian walkways