Connecting a Laptop

1. **LOCATE LAPTOP CONNECTION CABLES.**
   a. The cables are located on top of the instructor station and are indicated by bands of red tape.

2. **CONNECT THE CABLES.**
   a. **Cable #1** (shown above) is for VGA video display. It connects your laptop’s display to the video projector. Connect this cable to your laptop’s VGA port. Note: Not all laptops have a VGA connection
   b. **Cable #2** (shown above) is for network connectivity. Connect this cable to your laptop’s Ethernet port.
   c. **Cable #3** (shown above) is for audio. Connect this cable to your laptop’s audio port.
   d. **Cable #4** (shown above) is for HDMI video display. It connects your laptop’s display to the video projector. Connect this cable to your laptop’s HDMI port.

3. **TURN ON YOUR LAPTOP.**

4. **TURN ON THE VIDEO PROJECTOR AND SELECT THE LAPTOP INPUT SOURCE.**

5. **AUTHENTICATE FOR NETWORK ACCESS.**
   a. Open a web browser and visit [http://access.wright.edu](http://access.wright.edu) to authenticate for network access.

6. **WHEN FINISHED, ALWAYS TURN OFF THE VIDEO PROJECTOR.**

7. **ADDITIONAL INFORMATION**
   a. It is recommended that you use the wired network connection (cable #2) for internet access, instead of the wireless connection. The wired connection is more reliable.
   b. If after following these steps you are unable to get your laptop connected successfully, please call the Help Desk at x4827 from the classroom phone, or (937) 775-4827 from a cell phone.