Wright State University

Emergency Action Plan—Quick Reference

BOMB THREAT CHECKLIST

Exact wording of threat: ______________________________________________________

________________________________________________________________________

How many bombs? __________________________________________________________

Where is bomb located? _____________________________________________________

When will bomb explode? ___________________________________________________

What does bomb look like? _________________________________________________

What kind of bomb is it? ____________________________________________________

What will cause it to explode? ______________________________________________

How can you be contacted? _________________________________________________

Caller’s voice sounded…

☐ Male  ☐ Female  ☐ Adult  ☐ Juvenile

☐ Accent  ☐ Disguised  ☐ Calm  ☐ Angry/Threatening

☐ Incoherent  ☐ Soft/Loud  ☐ Other Characteristics __________________________

Who did it sound like? _____________________________________________________

Sounds in the background were…

☐ Quiet  ☐ Voices  ☐ Music  ☐ House noise

☐ Vehicle(s)  ☐ Aircraft  ☐ Street noise  ☐ Office Machinery

☐ Factory/Machinery  ☐ Other ________________________________