HOW TO REGISTER WRIGHT STATE **FOR CLASSES**



ENROLLMENT SERVICES

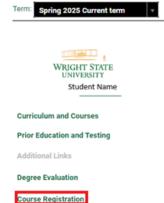
937-775-4000 enrollmentservices@wright.edu 101 University Hall

If you have holds on your account, these may stop registration. Please contact Enrollment Services to help* you resolve your hold.

- See your academic advisor, run a degree audit on wings, or use the Browse Classes tool.
- On wings you will select "Student, Academics".

Your Launchpad Email/Calenda

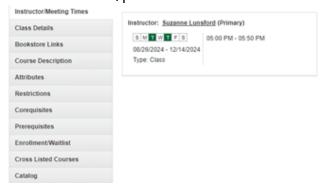
- On the left-side select "Course Registration" then select "Register for Classes" and then the correct term.
 - *Ensure you complete the Required <u>Acknowledgements*</u>



- You can either use "Find Classes" or "Enter CRN's" to find your classes.
- In the "Search Results": To add the class select "Add" on the right-side next to the class.
- After adding all your classes, make sure to select "Submit" on the bottom right.
- You will now see your classes added under "Status" highlighted in green as "Registered".

Registration Tips

- Check to see if the class has any prerequisites or restrictions.
 - Using the class search tool, find the class and click on the class.
 - You will see the class details, which will inform you of any restrictions/permissions.



- If you need a prerequisite override visit: https://www.wright.edu/enrollmentservices/registration/prerequisite-overrideprocess
- Other restrictions:
 - Department (See the Department)
 - College (See the College)
 - Program (See someone in the program)
 - Closed Class (See the instructor)

Waitlisted?

 You will receive an email (to your WSU email) when you can register for the class. You have 24 hours from when the email is sent to you to register, or you will have to rejoin the waitlist.

Dropping a class

- Go to the "Register for Classes" section, ensure you select the correct term.
- Use the "Action" drop down to delete the class, then select "Submit" to save changes.