How to Join Handshake Wright State University On-Campus Student Employment
Go to your Handshake Invitation

Hi Your Name,

Debra Wilburn from Wright State University has invited you to join Wright State University On-Campus Student Employment’s college recruiting team on Handshake!

Handshake helps employers find, access and hire the best college talent. Connect with top students at over 150 universities using our single platform.

GET STARTED

Select Get Started.
Enter First and Last Name.

Enter your Wright State University Email address.

Enter Password.

Enter work phone number using this format: (937) 775-1111

Re-enter Password to confirm.

Select Sign Up.
Select all types of students.

After Selecting Types of Students, Select Next: Employer Guidelines.
Handshake Employer Guidelines

Millions of students place their trust in Handshake and the companies on our platform. To maintain that trust, all employers on Handshake must agree to the following general guidelines, in addition to our Terms of Service:

- **Be Accurate and Trustworthy**: Tell the truth about your company, your team and the jobs available.
- **Be Fair**: Do not discriminate based on ethnicity, national origin, religion*, age, gender, sexual orientation, disability or military / veteran status or lack thereof.
- **Keep Your Commitments**: When you make a commitment to a school or student, keep it. If you can't, work to provide a fair and equitable path for affected students.
- **Keep Student Info Confidential**: Guard student information as if it were your own. Do not disclose any personal information without the prior consent of a student.

In addition, most career service centers require employers to abide by the full NACE Principles for Employment Professionals.

Are you a 3rd party recruiter working on behalf of another company?  

- Yes
- No

By continuing, you agree to the Terms of Service, acknowledge you have read the Privacy Policy, and agree to Handshake’s Employer Guidelines. You will also receive communication from Handshake related to your jobs and on campus activities.

*As with Title VII, this does not apply to institutions whose purpose and character are primarily religious (i.e., a ministry).
Confirmation Screen.

Great! You've successfully signed up for Handshake.

We've sent you a link to confirm your email address. Please check your inbox. It could take up to 10 minutes to show up in your inbox.

An email will be sent to you. Be sure to check your Clutter file.
Email from Handshake to confirm your email. Be sure to check your clutter file.

Hi Your Name,

Welcome to Handshake! Please confirm your email address to get started:

If this is a mistake, you can cancel the registration at any time.

HAVE QUESTIONS?
Check out our help center or sign up for one of our upcoming webinars

If you don't want to hear from us at all again you can unsubscribe from all Handshake notifications.

Handshake Headquarters
600 4th Street #113 San Francisco, CA 94107
Select Wright State University On-Campus Student Employment. Once selected request button will turn from blue to white.

Then Select Next: Connect to Schools.
Select Next: Finish. DO NOT select any other schools.
Hi Your Name,

You have successfully requested access to Wright State University On-Campus Student Employment on Handshake. An alert has been sent to the schools you requested to connect with, as well as staff members at your company.

We'll send you an email as soon as they approve you!

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Handshake Headquarters
600 4th Street #113 San Francisco, CA 94107
Email from Handshake indicating your request to join Wright State University On-Campus Student Employment has been approved.

Hi Lisa,

Hello Your Name,

Wright State University On-Campus Student Employment has approved your request to join Handshake. Welcome!
Email from Handshake indicating your account has been edited to allow you to view applications and post jobs. You can now post jobs in Handshake.

Hello Your Name,

We wanted to give you notice that your Handshake account has been edited by a staff member at Wright State University On-Campus Student Employment.

You can view your profile here at any time.

Thank you,
The Handshake Team

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