Do I Need to Become An Approved Driver?

Follow the Flow Chart Questions Below

1. Does your position require that you drive in order to conduct university business? Hint: look at your job description or ask your supervisor. Y/N

   - Yes: You must become an Approved Driver
   - No

2. Will you be driving any of the following: a University-owned vehicle, a vehicle rented in order to conduct University business, a “loaner” vehicle, a leased vehicle? Y/N

   - Yes: You must become an Approved Driver
   - No

3. Will you be driving your personal vehicle and entitled to receive mileage reimbursement? Y/N

   - Yes: No, you do not need to become an approved driver.
   - No

Call Pam Bowers in the Office of Risk Management 775-4535