



Directory Information Hold/Release Authorization

Raider Connect
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The Family Educational Rights and Privacy Act of 1974 (34 C.F.R. Part 99 – commonly known as FERPA) is the federal law that governs the release of and access to student education records. Institutions provide “directory information” in accordance with FERPA provisions. Directory information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Directory information at Wright State University is defined to include:

- Student’s Name *
- All addresses including e-mail *
- Telephone listings *
- Major field of study*
- Dates of attendance
- Full or part-time status
- Number of hours registered
- Special honors and awards
- Degrees awarded and total hours earned
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Most recent previous educational agency or institution attended by the student
- Class standing (freshman, sophomore, junior, senior, graduate, or professional)

*** These items are included in the WSU directory**

To block the public disclosure of Directory Information, or to rescind a disclosure block that you have requested previously, complete this form in full and submit both this form **and** a copy of your photo identification to Raider Connect.

(Please Print)

UID: _____

Name: _____
(Last) (First) (Middle)

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email Address: _____

Action that you hereby authorize:

Block the release of Directory Information Rescind the block of Directory Information

Please consider very carefully the consequences of a decision to request that Public Information not be released. Should you request that Wright State University not release this information, inquires from persons or institutions outside the University cannot be honored regardless of the reason(s) for the request. Wright State University will honor your request to prevent the release of all public information but cannot assume responsibility for contacting you for subsequent permission to release items of public information. In addition, because all University directories will indicate that you desire to prevent the release of public information, and because the printed directory cannot be amended, a request made during the first week of classes will be in effect for the life of the publication.

As required by the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA), by my signature I hereby authorize Wright State University to take the action indicated regarding the release of my Directory Information.

Signature: _____ Date: _____

Office Use Only:
Photo Identification Verified by (RaiderConnect or Office of the Registrar Staff): _____ Initials