SAMPLE SYLLABUS INSERT

*This sample language is to be used when requesting permission to use any graded assignments, classroom observations, or virtual course interactions from classes you are teaching as part of an unnamed research project in the future. The IRB suggests that this language be placed in all course syllabi.*

*Text that does not apply to your research should be deleted or modified as appropriate. The text is intended to be instructional rather than declarative. Be sure to delete all instructive text, which is in red, italicized font throughout the document. Sections in brackets denote customizable text areas you are expected to tailor for your needs.*

*Note: You must keep a signed and dated copy of this release in order to utilize these types of data in your research project due to FERPA regulations.*

**Permission for Use of Classroom Materials for Future Research Studies:**

Instructor: [Insert Instructor Name]

Course Number/Title: [Insert Course Number & Title]

Semester: [Insert Semester]

I consider my teaching a scholarly endeavor: what I learn from you in class can help me improve future courses. I may even draw from your assignments and/or classroom observations as part of creating scholarship that may help other instructors to improve their pedagogical (teaching) practices. Throughout the semester, there will be [list classroom activities and assignments] that may be used as part of a research project at some point in the future. I may use your grades, classroom assignments, observations, as well as informal, reflective, and/or formal writing samples as part of this project. No names or other identifying information will be reported.

The data will be securely stored in the researcher’s office until no longer useful. Any research project that will be undertaken using these materials will have IRB approval sought for the project. Your decision whether or not to allow this data to be part of a future study will not affect your grade or standing in this class. Please feel free to contact me if you have questions or concerns about this potential research project or to withdraw your consent for use of these materials. For information on research participants’ rights, contact the IRB Office, 972-775-4462 or [irb-rsp@wright.edu](mailto:irb-rsp@wright.edu).

Your signature below allows me to analyze these grades, assignments, and/or classroom interactions for research purposes.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_