



Checklist for Benefits Chapter 33/Post 911 GI Bill

Forms you need:

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|---|---|
| <input type="checkbox"/> DD form 214 (<i>Member 4 copy</i>) | <input type="checkbox"/> Application form 22-1995 (<i>If changing schools OR major</i>) |
| <input type="checkbox"/> Certificate of Eligibility (CH 33) | <input type="checkbox"/> Notice Of Change (<i>If classes are added or dropped</i>) |
| <input type="checkbox"/> Credit Hour Verification | |
| <input type="checkbox"/> X Grade Notice | |
| <input type="checkbox"/> Veterans Enrollment Report (<i>Submitted each quarter</i>) | |

IMPORTANT!!! Please read and initial

- If you have not received your Certificate of Eligibility, you are required to pay all tuition and fees in full or pay for courses using the Student Installment Payment Plan by posted fee payment deadlines. Without the C.O.E. on file, you will be subject to cancellation of courses due to non-payment if you registered during early registration. Late payment fees will be assessed per university policy if you registered during open registration. _____ Please note: *It is recommended that you complete and file a Free Application for Federal Student Aid (FAFSA).*
- If you are eligible for less than 100% of the benefit, you are required to pay the remaining portion of tuition and fees not covered by the VA by posted fee payment deadlines. Without the C.O.E. on file, you will be subject to cancellation of courses due to non-payment if you registered during early registration. Late payment fees will be assessed per university policy if you registered during open registration. _____
- You are required to submit a Veterans Enrollment Report every quarter after you register. Failure to do so will result in late payments or no payments of your monthly stipend, quarterly book allowance, and tuition and fees. _____
- After submission of the Veterans Enrollment Report, the VA will pay your tuition directly to the Office of the Bursar and the VA will release payment of the books and supplies stipend to you. If your time status increases (student must notify our office if hours increase), the VA will update your tuition payment. If your time status decreases, you will be required to pay any outstanding charges to the VA. You may also owe money to Wright State University if you drop classes after the refund deadline has passed. _____
- In the event that you withdraw from courses after the tuition and fee payments have been paid to the school on your behalf, the VA will consider this an overpayment. Overpayments will be charged to you and it will be your responsibility to repay the VA. If you do not attend any classes, but fail to officially withdraw (X grade), you will be responsible for reimbursing the tuition to WSU. The school refund policy and deadlines for withdrawing with a refund are published on the Registrar's website at www.wright.edu/registrar/. The refund policy will be enforced. _____
- You will be eligible for the monthly housing allowance only if you are enrolled more than half time (51%) and in at least one course that meets on campus. You will receive your monthly housing allowance in arrears. The housing allowance is prorated based on your benefit level(40% to 100%). Housing allowance is pro-rated by the student's rate of pursuit (rounded to the nearest tenth) .For example, a student training at a rate of pursuit of 75% would receive 80% of the BAH rate. Distance learning students will receive housing allowance payable equal to half the national average BAH for E5 with dependents effective October 1, 2011. Active Duty are not eligible. _____
- You will receive up to \$1,000 for books and supplies per academic year. The books and supplies stipend is \$41.67 per credit hour for up to 24 credit hours. The stipend is prorated based on the percentage of your benefit level. Payments are issued directly to the student in a lump sum for each quarter. Active duty are not eligible until October 1, 2011. _____

NOTICE OF GI BILL BENEFIT ENROLLMENT REQUIREMENTS:

- Per VA regulations, the courses you register for MUST be directly applicable to the degree or elective requirements of your specific major. The VA will not pay for courses such as HPR, MIL, or AES that may not be applicable to your degree requirements. You will be responsible for any tuition and fees for any course not applicable toward your degree program. _____
 - NOTE: If you are not sure whether a course will meet a degree or elective requirement, please ask your academic advisor before registering for the course. Your academic advisor may write a letter stating the course is applicable as a degree or elective requirement. This letter must be submitted to the Veteran’s Affairs Office at Wright State.
- Student legal, student health insurance, campus housing charges, and parking fees are not covered under the Post 9/11 GI Bill. _____
- You may retake a course if you failed the course with a grade of F or X. GI Bill benefits will not cover a retake of a course with a grade of D or higher unless your degree requires a higher grade. _____
- Any time you change your degree, you are REQUIRED to notify this office and complete VA Form 22-1995 as soon as possible. _____
- Any time you add or drop courses, you are REQUIRED to notify this office as soon as possible. Failure to do so will result in incorrect payment. _____
- If you are continuously enrolled from one quarter to the next, you are eligible for “**Break Pay**” and will receive the monthly housing allowance during the breaks between each quarter (such as Christmas and Spring breaks). Active Duty are not eligible for Break Pay. *Break Pay will be discontinued effective August 1, 2011.*
 - NOTE: You must notify our office in writing if you do NOT wish to receive your GI Bill benefit payments during the break periods. _____

I, _____ (Print Name) have reviewed and agree to adhere to the information explained on pages 1-2 of this document, and I have been given the opportunity to ask any questions regarding this information.

_____ Date: _____

Student Signature

Witnessed by: _____ Date: _____