



**Office of the Registrar**  
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 http://www.wright.edu/registrar/

***Request to Receive Credit for a  
 Transfer Course with a Grade of D***

**(Complete this form and return to the Office of the Registrar)**

You may request credit for a transfer course in which you earned a grade of D prior to Fall 2005 by completing this form and returning it to the Office of the Registrar. If you have received credit for an equivalent course at Wright State University, you may not request this action. Students may receive credit only once for any course. Some programs/majors require grades of C or better. In these cases transfer credit with a grade of D will not be accepted. You may use this form to post multiple requests for the same student. A transcript showing each course, credit hours, and grade must accompany this application.

Student Name (please print): \_\_\_\_\_

UID: \_\_\_\_\_ Major: \_\_\_\_\_

**Course Request #1**

Course Number: \_\_\_\_\_ Grade: \_\_\_\_\_ Term and Year course was completed: \_\_\_\_\_

Institution at which course was completed: \_\_\_\_\_

**Course Request #2** (if necessary)

Course Number: \_\_\_\_\_ Grade: \_\_\_\_\_ Term and Year course was completed: \_\_\_\_\_

Institution at which course was completed: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(For Registrar Use Only)**

**Course Request #1**

- \_\_\_\_\_ Request approved. Transfer credit with grade of "D" has been added to academic record as requested.
- \_\_\_\_\_ Number of quarter hours awarded.
- \_\_\_\_\_ Request denied. Transfer credit will not be awarded due to the following:
  - \_\_\_\_\_ Received credit at WSU for equivalent course.
  - \_\_\_\_\_ Course was taken at non-regionally accredited institution.
  - \_\_\_\_\_ Grade of "D" is not acceptable in student's degree program.
  - \_\_\_\_\_ Course not accepted for transfer at WSU.

**Course Request #2**

- \_\_\_\_\_ Request approved. Transfer credit with grade of "D" has been added to academic record as requested.
- \_\_\_\_\_ Number of quarter hours awarded.
- \_\_\_\_\_ Request denied. Transfer credit will not be awarded due to the following:
  - \_\_\_\_\_ Received credit at WSU for equivalent course.
  - \_\_\_\_\_ Course was taken at non-regionally accredited institution.
  - \_\_\_\_\_ Grade of "D" is not acceptable in student's degree program.
  - \_\_\_\_\_ Course not accepted for transfer at WSU.

Registrar Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_