

GRADUATE RESEARCH ASSISTANTSHIP APPLICATION

Dear MPA Applicant:

Please legibly complete all sections below. The Department of Urban Affairs and Geography will use this information and two letters of recommendation to select Graduate Research Assistants for the coming academic year. The preferred application deadline is April 30.

I. CONTACT INFORMATION

Name _____

Address _____

Telephone _____ Email _____

University ID Number (UID, if known) _____

II. LENGTH OF ASSISTANTSHIP

Desired Start Date: Term _____ Year _____

Expected Completion Date: Term _____ Year _____

III. EDUCATION EXPERIENCE

Undergraduate Institution _____

Degree(s) _____

Major(s) _____

GPA _____

Extra-curricular Activities _____

IV. RESEARCH EXPERIENCE and SKILLS – Describe any research projects you have initiated or participated in and the tasks you performed. Relevant research tasks include, for example, data collection, data entry, statistical analysis, policy/program evaluation, report writing, and library research. If available, please provide a written sample of professional or academic research performed by you; for example, a professional research report, a research paper, a senior thesis, or other types of work that demonstrate your research skills.

V. WORK EXPERIENCE

<u>Dates</u>	<u>Employer</u>	<u>Tasks</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

VI. COMPUTER and TECHNOLOGICAL SKILLS – Describe your level of familiarity and competence with computer operating systems and software programs. Please also identify your experience and competence with any specialized technological skills relevant to report production, questionnaire design, website maintenance, geographic information systems, newsletter formatting, graphic arts, and the like.

VII. PERSONAL STRENGTHS – Please tell us about your personal strengths. What personal qualities do you possess, beyond academic and/or professional experience and skills, that make you an excellent candidate for a position as a Graduate Research Assistant?

VIII. I verify that the information provided above is correct to the best of my knowledge.

Applicant Signature: _____

Date Completed: _____

PLEASE SEND THE COMPLETED FORM
AND TWO LETTERS OF RECOMMENDATION TO:

Dr. Jerri Killian
Director, Master of Public Administration Program
Department of Urban Affairs & Geography
Wright State University
3640 Colonel Glenn Hwy.
225 Millett Hall
Dayton, Ohio 45435-0001