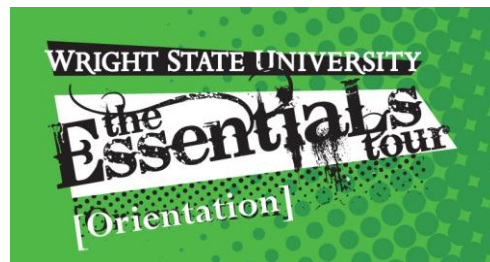


What Does It Mean?

-- words used on a college campus --

Academic Advisor - A member of the Student Services staff who will assist you with career planning and counseling, registration, scheduling, and/or other academic concerns.



Academic Dishonesty – According to the Code of Student Conduct, these violations include using assistance during an examination without permission; falsifying information included in an assignment; using copyrighted material without permission; claiming someone else’s work as your own; other violations as listed (<http://www.wright.edu/students/handbook>).

Associate Degree – An undergraduate degree earned in approximately two years.

Bachelor’s Degree – An undergraduate degree earned in approximately four years.

Bursar – The university official who is responsible for the collection of your fees.

Code of Student Conduct – An outline of your rights and responsibilities, behaviors prohibited on and off campus, possible penalties, and the procedural rights of all students and student organizations. This code is found in the WSU Student Handbook (<http://www.wright.edu/students/handbook>).

College – A large administrative division of the university that usually includes a number of separate but related departments. For example, the College of Liberal Arts includes the departments of English, History, Music, and many others, while the College of Science and Mathematics contains Biological Sciences, Chemistry, Psychology, and more. Individual colleges outline specific course requirements students must meet in order to graduate. The WSU Undergraduate Catalog contains a full description of each college and its programs (www.wright.edu/catalog).

Credit Hour – The approximate amount of time you will spend in class each week for each course. One credit hour equals 50 minutes of class time; for example, a 4 credit hour course will be scheduled for about 200 minutes, or 3 hours and 20 minutes, per week.

Dean’s List – A roster compiled each quarter recognizing outstanding academic achievement. To be included on the Dean’s List, you must take at least 12 credit hours, earn a grade point average of 3.5 or above and not have any grades lower than a C for the quarter.

Dismissal – The removal from the University for academic or disciplinary reasons, which revokes your right to enroll for classes.

Elective Class – A course that is not required for your degree program. Some programs allow students electives – classes you may choose – which **do** count as credit for completion of the program. You should consult with an academic advisor about elective choices.

What Does It Mean?

-- words used on a college campus --

Freshman Forgiveness – The university policy that allows a student to repeat a course in which a grade of D, F, or X, as long as the course was originally taken early enough in the student's career at Wright State. This may remove the lower grade from the calculation of the student's GPA. See the WSU Student Handbook or an academic advisor for more complete information.

General Education Classes - A core group of courses required of all degree-seeking students.

Grade Point Average (GPA) – Based on a scale of 0–4, the average of your final grades, either for the quarter (term GPA) or an entire college career (cumulative GPA). To calculate your cumulative GPA, divide the number of quality points earned in a quarter by the number of hours attempted in a quarter. For example, if you take two, 3-credit hours courses and earns one A (3 hours X 4 quality hours = 12 points) and one B (3 hours X 3 quality hours = 9), you then add the quality points (9 + 12 = 21) and divide by the number of hours attempted (2 X 3 = 6). 21 divided by 6 equals a GPA of 3.67 out of a possible 4.00.

Graduate Student – A person enrolled at the university who has received an undergraduate degree and is now seeking a master's or doctoral degree.

Hold – A notation on a student's record (for example, an unpaid debt to the university would result in a financial hold) that prevents a student from registering for classes until the reason for the hold is resolved.

Incomplete – A student may receive a grade of incomplete (I) when there is a limited amount of work that cannot be finished by the end of the quarter, usually due to unusual circumstances. It is the instructor's decision whether or not to give an incomplete grade, and the student will receive a notice indicating what work is unfinished and the deadline for completing it.

Plagiarism – Claiming that someone else's work is your own; for example, quoting without giving credit, or copying from another person.

Quality Points – A number that combines your grade with the number of credit hours assigned to a particular course, which allows the university to give more credit for more demanding courses. For example, an A (4 points) in a 5 credit hour course results in 20 quality points (4 points for the A multiplied by 5 credit hours).

Quarter – A term of ten weeks in the academic year, which is typically comprised of 4 quarters: Fall, Winter, Spring and Summer.

Registrar – The university official responsible for maintaining student records.

Registration – The process of scheduling your classes for each quarter. After your first quarter, it is your responsibility to meet with your academic advisor and plan your schedule.

What Does It Mean?

-- words used on a college campus --

Student Handbook & Student Conduct – The WSU Student Handbook contains policies, procedures and significant information on student services, and rights and responsibilities. A portion of the WSU Student Handbook is devoted to the Student Conduct Policy. Students need to become familiar with the policies.

The handbook has been prepared by the Division of Student Affairs and Enrollment Services and put online by the WSU Web Team. The university reserves the right to update, revise, and distribute these and other policies at any time. Final interpretation of these policies remains with the university. Every effort is made to keep this website updated.

The handbook may be found at <http://www.wright.edu/students/handbook>. Students may direct questions or concerns to Sandi Holdheide, Director of Student Services and Public Relations, Room 170 Dwyer Hall, (419)586-0359, or sandi.holdheide@wright.edu.

Technology, Academic/Instructional Program Services (TAPS) – This office provides tutoring upon request, as well as software and other materials to help enhancement your various academic skills. Students with disabilities will also find assistance in TAPS.

Transcript – A record of academic work that reports classes taken, hours earned and grades achieved. The transcript may be official (marked with the university seal) and required for job applications or graduate school. To request an official transcript from WSU, go to <http://www.wright.edu/registrar/transcripts.html>. Your unofficial transcript can be found under “Advising Report” in WING EXPRESS (Wright Information and Group Services) at www.wings.wright.edu.

Transfer Student – A student who has received credit for classes taken at a different university/college.

Transient Student – A person enrolled at another college who takes a Lake Campus course in order to transfer the credit back to his/her university/college.

Undergraduate Catalog – Found on-line at www.wright.edu/catalog, the catalog includes a listing of admission standards, general policies, available majors, program requirements, and course descriptions for the university.

Undergraduate Student – A person enrolled at Wright State who has not yet received an associate and/or completed a bachelor’s degree.

Writing Across the Curriculum (WAC) – A university philosophy that all instructors can assist students in improving their writing. Courses labeled as “writing intensive” indicate that significant amounts of writing will be required; students will receive a pass/unsatisfactory grade for writing in addition to the grade for the course itself.