

**ACADEMIC
PETITION**

**Department of Earth & Environmental Sciences
260 Brehm Lab
Phone: (937) 775-2201**

Your petition is a request that a Department of Earth and Environmental Sciences regulation be waived. Please provide the information below and complete the form on the reverse side. State your petition clearly and precisely after you have consulted with your advisor. Your petition need not be typed; however, if your handwriting cannot be interpreted or your request is not clearly written; the petition will be returned to you for clarification. If you are asking for a waiver of more than one policy, please use a separate form for each request. If additional space is required for your comments, please attach a separate sheet along with all supporting statements or data (instructor's comments, doctor's statements, syllabi, etc.) to this form. For graduate students, a current and accurate program of study must be on file before your petition will be considered.

After obtaining your advisor's endorsement, return the completed petition form to the Department of Earth & Environmental Sciences (**Attention: Cindy Harrison** at cindy.harrison@wright.edu). The processing time of your petition is dependent on the meeting dates of the respective committees. Consequently, it is difficult to predict when a final decision will be made. Please note that committees do not meet during breaks or in the summer months. You will receive written/e-mail notification of the final decision.

If you have questions concerning your petition or the petition process, please contact either Dr. Abinash Agrawal, Chair of the Graduate Studies Committee, or Dr. Songlin Cheng, Chair of the Undergraduate Studies Committee.

THIS FORM IS A DEPARTMENTAL FORM AND IS NOT TO BE USED FOR PETITIONING FOR ADMISSION OR READMISSION TO THE SCHOOL OF GRADUATE STUDIES OR FOR PETITIONS OF GRADUATE SCHOOL REGULATIONS.

Name: _____ **UID:** _____

Address: _____
Street Address City

_____ **Phone Number:** _____
State & Zip

E-Mail (WSU): _____ **E-Mail (Other):** _____

Advisor: _____ **Degree Program (BA, BS, MS*)** _____

Term/Year When You Entered the Program In EES _____

Anticipated Graduation Date: _____

Request: _____

Justification (attach an extra page, if necessary): _____

X _____
Signature of Student *Date*

Advisor's Comments: _____

X _____
Signature of Advisor *Date*

PETITIONERS: PLEASE DO NOT WRITE BELOW THIS LINE!

DEPARTMENT RECOMMENDATION: _____

X. _____
Signature of Committee Chair *Date*

X. _____
EES Department Chair *Date*