

To the Candidate: fill out the top part of this form.

Then give the form to your recommender together with a stamped envelope addressed to:

**Graduate Studies
Department of English
470 Millett Hall
Wright State University
Dayton OH 45435**

Candidate Name: _____ Recommender Name: _____

Address: _____ City/State/Zip: _____

(Check one and sign): I hereby waive / do not waive my right to read this letter.

Anticipated Degree MA in Literature MA in TESOL MA in Composition/Rhetoric

Candidate Signature: _____ Date: _____

To the Recommender: The candidate named above has applied for a graduate teaching assistantship in the Wright State University Department of English Language and Literatures. Your response can help us make an informed decision about his/her candidacy. ***Please type your responses on a separate sheet and include the following information:***

- your name and title
- the institution with full address
- your signature with date
- telephone/email address

1. How long and in what capacity have you known the candidate?
2. Please tell us as much as you can about the candidate's qualifications for a teaching assistantship in a writing classroom. For example, what qualities has the candidate shown to suggest he/she would make an effective teacher of academic writing? Please be as specific as possible.