



Department Of English

Technical and Professional Writing Certificate Program

PROGRAM REQUIREMENTS

The Certificate in Technical Writing and Professional Writing is available to students who successfully complete 20 hours in approved writing courses.

 [Printer-Friendly PDF File](#)  (144 KB)

Prerequisites

You must complete complete the following courses before admission is granted:

- English 101 and 102 or the equivalent
- English 330/530: Business Writing
- **Transfer Courses:** Only two transfer courses may be accepted.

Program Requirements

Once admitted, you are required to complete **5 courses (20 hours)** of the following approved writing courses:

Basics	Skills	Specialized Topics
ENG 333/533: Fundamentals of Technical Writing 4 Hours	ENG 400/600: Topics in Computers and Professional Writing 4 Hours	One of the following: ENG 405/605: Topics in Technical and Professional Writing ENG 404/604: Short Topics in Technical and Professional Writing 4 Hours
	ENG 402/602: Professional Editing 4 Hours	Electives 4 Hours; no more than 6 hours

Grades:

- Only grades of A, B, or P are acceptable.
- The average GPA in the letter-graded courses must be at least 3.25.

Did you know?

- The certificate may be earned at the undergraduate (300-400 courses) or graduate (500-700 courses) level.

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