

Course Studio Tools

Content tools: You can make available to your students:

- 1) electronic files (the course syllabus or a reading not included in the textbook)
- 2) digital images (photos, maps, drawings)
- 3) links to relevant web sites
- 4) “news” (about the course or about world events).

These are available to students only after they have logged in to the course web page.

Calendar: You can list daily assignments/readings, test times, paper due dates etc. This calendar is viewable separately or integrated with calendars for other classes etc.

Announcements: You can use *Announcements* to send your class a short message, for example “quiz has been cancelled,” or “read chapter 1 instead of 2 for next class”. Announcements appear in the course homepage **and** they also appear in the personal announcements channel for each one of your students. So as soon as they log into the portal they will see that announcement in their personal announcements channel, even before they go to the course homepage.

E-mail: You can send e-mail to all your students and it will go to their Wright State e-mail account. You do not need to create the e-mail list; it is automatically populated and updated for you by the system.

Message Board: Here you can post topics for discussion and your students can reply to your topic and to each other’s comments. It works just like a discussion group. You can also have students start discussion topics.

Chat: Works like any online chat, whom ever enters the room, can talk to the other people in the chat room. Only enrolled students can participate in chat. These sessions are not recorded or preserved.

All these tools are optional, the course leader chooses which ones he/she wants to make available and can turn them on or off as he/she pleases. For example, the chat tool can be turned off as the leader decides he/she does not want the students to chat without the instructor being in the chat room. It can be turned on for specific occasions and periods of time and then turned off again.

Students can (pending faculty approval allowing each):

- Post to Message Boards
- Use Chat & E-mail
- Submit:
 - News
 - Photos
 - Links
 - Files