



Department Wright 1 Card (DWC)
CHANGE OF STATUS FORM
 E146 Student Union
 775-5847 (p)
 775-5849 (f)



 Department Name (as it appears on the DWC)

 Main Contact (as it appears on the DWC) Phone Number

Please circle one

SUSPEND my current card

REACTIVATE my current

FOAPAL
 Banner Chart
 of Account

	Fund	Organization	Program	Activity
<small>*Account and Locat</small>				<small>(2 Digit Alpha)</small>

ADD to my current card

Food Service | Copy | Vending

Print Wright | Wright Copy

Bookstore

DELETE from my current card

Food Service | Copy | Vending

Print Wright | Wright Copy

Bookstore

CHANGE my current account to:
No Reset | \$25 | \$50 | \$100 | \$200 | \$400

Department Head
 Or responsible person

Business Manager

 Signature

 Signature

 Printed Name

 Printed Name

 Date

 Date

For office use only:

Card Number	Updated Optim 9000	Updated Microsoft Access	Date:	Staff Initials