Memorandum of Understanding
Bargaining Unit Faculty Workload in the Department of Music
December 5, 2013

The AAUP-WSU and the University agree that the two teaching load documents, below, constitute “Standard Teaching” for the bargaining unit faculty in the Music Department and also “Intensive Teaching” for the non-tenure eligible bargaining unit faculty.

The November 12, 2010 “MEMORANDUM OF UNDERSTANDING ON WORKLOAD TRANSITIONING FROM QUARTERS TO SEMESTERS” is hereby amended to change “standard teaching” for tenure eligible and tenured faculty from “(40 units per year in Music)” to “(36 units per year in Music).”

Department of Music
College of Liberal Arts

Faculty Teaching Load Document for
Tenure Eligible and Tenured Bargaining Unit Faculty Members (TET-BUFM)

Faculty teaching loads are determined by a system of “music units,” which are primarily calculated based on contact hours (actual clock hours per week where students convene for instruction). A typical class that meets three times a week for an hour has 6 music units. Tenure Eligible and Tenured Bargaining Unit Faculty Members (TET-BUFM) teach a total of 36 music units per year.

To assist with equating contact hours to teaching load the following guidelines have been established.

CATEGORY I. Applied Music (MUA)
One Contact Hour/week = One Student = One Music Unit

CATEGORY II. Ensembles (MUE)
A. Primary Ensembles and some Elective Ensembles (MUE) with 10 or more registered students and a conductor that has 3 hours of rehearsal time/week = 6 music units

B. Chamber Ensembles and some Elective Ensembles (MUE) with less than 10 registered students and/or no conductor and/or meet less than 3 hours of rehearsal time/week are assigned 1-3 music units, depending on the amount of activity and established quality.
CATEGORY III. Academic Classes (MUS)
A. Classes meeting 3 or more contact hours/week = 6 music units
B. Independent Study/Special Projects/Recitals, etc. = 0 music units

CATEGORY IV. Faculty Participation in Chamber Orchestra
Weekly rehearsals plus performances = 3 music units

1 All music units are listed per semester.

Department of Music
College of Liberal Arts

Faculty Teaching Load Document
(Non-Tenure Eligible Bargaining Unit Faculty NTE-BUFM)

Faculty teaching loads are determined by a system of “music units,” which are primarily calculated based on contact hours (actual clock hours per week where students convene for instruction). A typical class that meets three times a week for an hour has 6 music units.

The Standard Workload for Non-Tenure Eligible Bargaining Unit Faculty (NTE-BUFM) with “Intensive Teaching plus Routine Service” is a total of 48 music units. Those with “Standard Teaching plus Significant Service” have a workload total of 42 music units.

To assist with equating contact hours to teaching load the following guidelines have been established.

CATEGORY I. Applied Music (MUA)
One Contact Hour/week = One Student = One Music Unit 1

CATEGORY II. Ensembles (MUE)
A. Primary Ensembles and some Elective Ensembles (MUE) with 10 or more registered students and a conductor that has 3 hours of rehearsal time/week = 6 music units

B. Chamber Ensembles and some Elective Ensembles (MUE) with less than 10 registered students and/or no conductor and/or meet less than 3 hours of rehearsal time/week are assigned 1-3 music units, depending on the amount of activity and established quality.
CATEGORY III. Academic Classes (MUS)
A. Classes meeting 3 or more contact hours/week = 6 music units
B. Independent Study/Special Projects/Recitals, etc. = 0 music units

CATEGORY IV. Faculty Participation in Chamber Orchestra
Weekly rehearsals plus performances = 3 music units

\[1\] All music units are listed per semester.

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