

**Wright State University
Phi Kappa Phi Chapter 252
Minutes – September 14, 2011**

President Jack Dustin called the meeting to order at 3:00 p.m. Attending were: Susan Carrafiello (President Elect), Kyleigh Clark (Student VP), Lori Dock (Secretary/Treasurer), Jack Dustin (President), James Gullett (Student VP), Anna Hayslett, Kelly Hoehne, Sarah Kelly, Jason Rodriguez, Linda Smith, Alex Wenning (Scholarships Officer), Amber Wilson, and Larrilyn Yelton.

Calendar Update

The Chapter's annual turn-in day for new members is scheduled for Tuesday, September 20. This is an all-day event and will include a few door prizes. The fall induction is scheduled for Thursday, November 3 at 7:00 p.m. in the Student Union Apollo Room. Then on March 1, 2012, the Chapter will sponsor the Honors Institute's reception with Presidential Lecture Series speaker Robert Ballard. All members will be invited.

There was some discussion about additional activities for the chapter, including literacy projects with urban schools. Student members were encouraged to contact us if they have ideas they would like to pursue.

Fall Induction

The Chapter typically invites to honorary membership WSU faculty receiving excellence awards for early career achievement. This year's recipients are Vaughn Shannon, Ann Stalter, and Christopher Wyatt. The group also discussed inviting the three new deans: Rosalie O'Dell Mainous (nursing), Yi Li (science and math), and Bonnie Mathies (Lake Campus). Dock will check with the national office regarding the induction status of each. One of them could be this year's induction speaker. Smith mentioned that Todd Dewett (business) would provide engaging and entertaining remarks.

Regarding the 2012 induction, the Chapter may want to consider going fully electronic with its invitations. The national office encourages this. Members present were generally supportive of the idea, although a few expressed concerns about the invitations being considered spam. Electronic invitations could be sent out just before school starts or shortly thereafter. The Chapter will time next year's invitations to avoid conflicts with any web upgrades taking place at the national office.

Finance Report

The slight increase in the 2010 induction fee helped the Chapter improve its operating budget. Fiscal Year 2010 ended with a \$296 balance; fiscal year 2011 ended with a \$1355 balance.

Scholarship Agreement Revisions

The 1995 chapter scholarship agreement and a draft of the new agreement were presented for review and discussion. The new agreement, along with Appendix A, better reflects how the scholarship is managed in practice. Clarification is needed in Item 2: "This fund requires a

minimum commitment of \$3,000 within three years of the date this agreement is executed.” Dock suggested this might be boilerplate language that can be removed but will confirm with the University Foundation. Final approval of the document will be postponed until the winter meeting. In lieu of advertising the scholarship through the Office of Financial Aid’s continuing student scholarship process, Wenning will draft a new scholarship application to be announced only to eligible members and administered through the chapter/Honors office. The draft application will be reviewed at a winter meeting and completed in time for the 2012 scholarship process.

Wenning described the Phi Kappa Phi fellowships, offered by the national office, and encouraged any students planning for graduate school to meet with him regarding the application process, which takes place in late winter/early spring. The chapter can forward one applicant each year and has had considerable past success with this program. A link to the national’s scholarship page will be added to the chapter website.

Chapter Communication

Generally, emails are sent to all active members for chapter activities, scholarship announcements, etc. In addition, Clark is going to check with the Student Activities office about what the chapter needs to do to become an active organization, allowing the chapter access to the OrgSync communication option. The new Raider Commons campus discussion site is yet another option that will be explored.

Other Business

The national’s biennial convention will take place August 9 – 12, 2012, in St. Louis, MO. Each chapter is required to send one voting delegate. This is a great opportunity for the chapter’s student vice presidents to represent the chapter and network with faculty, staff, and students from other institutions across the U.S. The national office supports this with some travel expense reimbursement.

Recent changes to our chapter officers include Alex Wenning becoming the Scholarships and Awards Officer and Lori Dock taking on the Treasurer’s position in addition to the chapter Secretary. Also, Barb Denison will be vacating her Public Relations Officer position upon her retirement at the end of fall quarter.

The meeting adjourned at 4:03 p.m.