

SEMESTERS FOLLOW-UP MEETING

MAY 12, 2009

E163 SU

AGENDA:

- A. Course Planning Schedules for 2009-2012
 - a. Proposed Template
 - b. Enabling Technology, including DARS and Banner
 - i. For college/department planners, including across colleges
 - ii. For advisors
 - iii. For students
 - iv. Other
 - c. Submission, Publication and Distribution (Registrar, advisors, course schedules, catalogs, etc.)
 - d. Predicting student demand based upon planning schedules
 - e. Other – Challenges (timeline, staffing, etc.)
- B. Development of Student Advising Handbook for Semesters Transition
 - a. Development Process (who does it, how, and on what schedule?)
 - b. Content
 - i. Introduction –What, Why, When, and How
 - ii. Definition of Transition Student
 - iii. *University Pledge to Students*
 - iv. Student Rights and Responsibilities
 - v. *Course Planning Schedules for 2009-2012*
 - vi. Individual Advising Plan (IAP)
 - vii. Conversion of Academic Records
 - viii. Student Classification Under Semesters
 - c. Integration with quarterly class schedules and catalogs
 - d. Distribution (web, orientation, advising sessions, colleges/schools, etc.)
 - e. Feedback to System to inform course planning and quarterly course offerings
- C. Streamlined Processes for Curriculum Development, Review, and Approval
 - a. Web-based Process
 - b. “Patron System” to facilitate interdepartmental communication (for service courses, etc.)
 - c. Staggered Timeline for Submission, Etc.